

PINKSTON MIDDLE SCHOOL

STUDENT/PARENT HANDBOOK

2020 - 2021

Pinkston Administration

Lindsey Blevins, Building Principal
Jason Morris, Assistant Principal

District Administration

Dr. Jacob Long, Superintendent
Dr. Caroline Nail, Assistant Superintendent

Jill Czanstkowski, Director of Special Education Services (6 through 12)
Gwen Benton, Director of Special Education Services (Pre-K through 5)
Dr. Dana Brown, Director of Federal Programs
Leah Cotter, Business Manager
Chris Knight, Director of Auxiliary Services
Ron Czanstkowski, Director of Student Services
Paul Bellnap, Supervisor of Transportation
Steve Mendleski, Director of Technology
Greg Jones, Director of Maintenance
Philip Goodwin, Dean of Students

BOARD OF EDUCATION

JASON SCHMESKI
ARNOLD KNOX
NEAL PENDERGRASS
LISA HOUSE

BILL WEHMEYER
BARBARA HORTON
DANIEL SMAKAL

Dear Parents and Guardians,

Welcome to the 2020-2021 school year at Pinkston Middle School. It is going to be a busy and exciting year at Pinkston! It is our goal to do everything we can to provide a safe, healthy, and productive learning environment for your student. Teachers, administrators, and parents share the responsibility of helping students grow intellectually, socially, and emotionally. We strive to provide an educational program that reflects a commitment to learning, compassion for the individual needs of all students, and collaboration with parents.

This handbook* has been created to provide you with important information pertaining to the policies and procedures of Pinkston Middle School. Please take the time to read this handbook* in its entirety as it contains important information. We also ask that you check the Pinkston website regularly to keep up to date with the latest news - www.mhbombers.com We would like to thank you in advance for your dedication and support to the school your student attends. It is through your support and collaboration that we are able to host a positive, respectful, and friendly learning environment.

Thank you,
Lindsey Blevins
Principal

*****The Mountain Home Public School Board approved a resolution on July 16, 2020, to waive local policies that contradict new state and federal mandates related to the COVID-19 pandemic.*****

School and Community Directory

Pinkston Middle School

Principal: Lindsey Blevins	425-1236
Assistant Principal: Jason Morris.....	425-1236
Counselor: Rebekah Cruse	425-1236
Counselor: Laura Newth	425-1236
School Nurse: Ellen Hutchison	425-1236
School Secretary: Sarah Blanton	425-1236
School Secretary: Katie Criner	425-1236
Registrar/ISS: Kaci Queen	425-1236
Food Service Coordinator: Pamela Burns.....	425-1225
Transportation: Paul Bellnap.....	425-1240

Pinkston Middle School Web Site <http://pinkston.mhbombers.com>

District Website..... <http://mhbombers.com/>

Emergency School Closing Information:

District Website	http://mhbombers.com
KTLO	97.9 FM
KPFM	105.5 FM
KKTZ	107.5 FM

Emergency Numbers:

Emergencies only	911
City Police	870-425-6336
Baxter Co. Sheriff	870-425-2400
Hospital Operator	870-508-1000
Poison Control Center	1-501-661-6161
Suicide Hotline	1-800-482-1500
Drug Abuse Hotline	1-800-662-4357
Rape Crisis Hotline	870-424-7273
Child Abuse Hotline	1-800-482-5964
Runaway Hotline	1-800-231-6946

Referral Information:

Baxter Co. Health Dept.....	425-3072
Dept. of Human Services	425-6011
Juvenile Services Office	425-3840

Mountain Home Public Schools



Committed to Excellence in Education... Every Student – Every Time!

We believe in:

- Cultivating and supporting lifelong learners.
- Challenging every student to his or her highest potential.
- Partnering with home, school, and community for student success.
- Acknowledging that students must share in the responsibility For learning.
- Preparing students to be contributing citizens in the 21st Century.
- Practicing good citizenship among students and staff.
- Providing a safe, nurturing, and orderly environment as an essential part of learning.

PREFACE

This handbook has been prepared primarily for the benefit of the students and parents involved with Pinkston Middle School. The information contained in it should help all concerned with the organization and structure of our school. This handbook cannot answer all questions that might arise concerning Pinkston Middle School; however, it will serve as a guide for students, teachers, and parents.

AR Code 6-18-222(a)(3) refers to parents and/or guardians provided a copy of attendance policies at the first of year and signing a statement. All parents/guardians of Pinkston Middle School students will have the opportunity to acknowledge receipt of homework, medication, discipline, attendance, bus, as well as procedures when completing annual registration papers. The acknowledgement statement will be:

“I have received or chose to view it on the school web site the student-parent handbook grades 6-7 complete with homework, medication, discipline, attendance, bus policies, and procedures for the 2018-19 school year for my student”

Parents/Guardians will be asked to complete registration forms during the first week of school or upon registering their student if other than the start of the current school year. All policies can be found in this publication of the parent/student handbook or in the Mountain Home Public School’s district handbook. Should a parent/guardian need additional information, he/she can visit www.pinkston.mhbombers.com or contact Pinkston’s main office at 425-1236.

PINKSTON MISSION STATEMENT

Committed to Excellence in Education

MOTTO

Every Student – Every Time!

SCHOOL NAME

On September 11, 1986, the Mountain Home School Board changed Mountain Home Middle School to Pinkston Middle School. The name change was in honor of Edward and Fannie Pinkston for their many years of outstanding service as teachers and benefactors to the Mountain Home School District. Mr. Pinkston passed away in 1992, and Mrs. Pinkston passed away in 2003. We are proud to have been associated with such caring educators.

ACCREDITATION

Pinkston Middle School is fully accredited by the Arkansas Department of Education (ADE). The ADE has recognized for many years the superior quality of our program by assigning us an “B” rating. The evaluation program that will be used in the 2020-2021 school year will be called the Arkansas School Level School Improvement Plan (SLIP) and will primarily focus on student achievement in literacy.

PHILOSOPHY: WHY MIDDLE SCHOOL IS NECESSARY

Middle school children are at a unique stage in their development. They are searching for truth of self and seeking recognition as individuals. As pre-adolescents, they face growth and identity

problems; plus, experimentation with their own powers and strengths. They are constantly testing different situations and events.

Middle school students require a specialized educational program within a highly nurturing environment. For this reason, Pinkston Middle School students are arranged into small groups called “teams” and are taught by teachers trained in adolescent learning styles.

The daily social and intellectual exchanges of middle school students not only reflect adolescent curiosities and desires, but also reveal common problems within this age group. A middle school environment provides the best setting for adolescent students to develop effective relationships with peers and adults and serves to help students solve “everyday” problems.

Middle school student success is best accomplished through a specialized curriculum with an emphasis on exploratory activities, innovative teaching techniques, and cultivation of individual and group successes.

MOUNTAIN HOME PTO **Parent-Teacher-Organization**

MH PTO volunteers work in close cooperation with principals, teachers and the community:

1. To make public education more effective for the pupils, the school and the community.
2. To assist the professional staff in their responsibilities of giving needed services to students.
3. To enrich the experience of pupils beyond what is available in school.
4. To build better understanding of schools and their programs among citizens, and to stimulate widespread support for public education.

MH PTO Board Officers

District Coordinator

Dana Brown, 425-1201

dbrown@mhbombers.com

President

Leah Coleman

Vice President

Sarah Thomas

Secretary

Megan Terry

Treasurer

Jennifer Holmes

Communications Secretary

Jana Gaston

Pinkston Building Coordinators

Pinkston Middle School

Parental Building Coordinator

Mylet Trotter - mtrotter@mhbombers.com

870-425-1236

OFFICE HOURS

The middle school offices are open on all regular school days from 7:30.a.m. to 4:00 p.m. All parents, community, and guests are asked to report directly to the main office upon arrival to campus. The Mountain Home Public School District uses the Raptor visitor management system for school security at each campus. Visitors will be asked upon arrival to provide identification

which will be scanned to monitor school visitors. Thank you for assisting in making our school safe for all students!

VISITORS

Parents are asked to make an appointment before visiting teachers, grade-level teams, administrators, or their child’s classes. **ALL VISITORS** to the campus **MUST** obtain a visitor’s pass with photo ID from the office in order to pass beyond the main office. Students are not permitted to bring visitors to school. No students, other than Pinkston students, will be allowed on campus at any time, unless granted permission by the building principal, assistant principal, or authorized personnel. Visitors will be escorted to their destination by authorized personnel any time students are present in the building.

EMERGENCY CLOSING

In the event that emergencies arise, such as excessive snow or icy roads, the superintendent may declare an emergency and close school. School closings will be announced on local radio stations in addition to the use of the district wide Alert Now phone service. Radio stations are listed in the “Where to Find Help” page of the handbook. **Please do not call individual teachers, the school office, or radio stations concerning school closings.** Additional school closing and bus snow route information can be found at the district website, <http://mhbombers.com>.

DOCUMENTS NEEDED FOR NEW ENROLLMENT INTO DISTRICT

At the time of enrollment, parents will be asked to fill out the appropriate paperwork. Essential School personnel will immediately copy your documents and return your originals.

Prior to the child’s admission to a district’s school:

1. Ark Code 6-18-208(a) states the parent, guardian, or other responsible person shall furnish the child’s social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education. Student Social Security Numbers are not made available to the public (Ark Code 6-18-208(d)).
2. Ark Code 6-18-208(b) states the parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child’s age:
 - A. A birth certificate;
 - B. A statement by the local registrar or a county recorder certifying the child’s date of birth;
 - C. An attested baptismal certificate;
 - D. A passport;
 - E. An affidavit of the date and place of birth by the child’s parent or guardian;
 - F. United States military identification; or
 - G. Previous school records (refer to MH School Board Policy 4.2 – Entrance Requirement(s))

TRANSFER STUDENTS

AR Code 9-28-205(d) the district policy determines the proper placement of transfer students. MH School Board Policy 4.4 (MH)-Student Transfers determines the proper placement for awarding/granting/assignment of credit for students transferring from an accredited school, non-accredited school, and from home-school.

WITHDRAWAL FROM SCHOOL

Parents of a student intending to withdraw from school should notify the counselor or office of their intention to withdraw at least one day before the final day of attendance. This will enable school officials to prepare records, which will be needed at the time of the student's departure. All library books, textbooks, and other materials checked out to the students must be turned in and lunch charges paid so that student records can be transferred to the next school without a statement of debt.

SCHEDULE CHANGES

Very few student schedule changes will be made during the school year. If the schedule change is necessary, students may ask their advisory teacher for a schedule change request form. This form is to be signed by a parent and turned into the counselor during the first week of that semester. School counselors or administrators may contact parents for other schedule changes that will benefit individual students throughout the year.

WIN PROGRAM

A WIN program is in place at Pinkston Middle School to ensure that all students perform at a proficient or advanced level on the state mandated test (ACT-Aspire). All students will receive WIN time during their school do to help students who may need remediation, but also to challenge those who do not need the remediation.

LOCKERS

Lockers are provided for each sixth and seventh grade students' personal and school property. Lockers will be issued to students free of stickers and graffiti; thus, students will be expected to maintain them in proper order. Money and other valuables should never be left in lockers. Lockers are not to be abused by students kicking, slamming, or using unnecessary force on them. Students are not permitted to share lockers. It is especially important for students not to divulge locker combinations to other students. Students should never attempt to enter another student's locker even if that student has given them permission. Also - it is recommended that students go to their locker at 8:00 a.m. to get all books and materials for the entire morning. Students should then go to their locker after lunch and get materials for the entire afternoon.

BACKPACKS

Backpacks are not permitted in classrooms due to safety reasons – with the following exceptions: a small cinch bag with gym clothes may be permitted to avoid PE tardies, and students in athletics last hour may take their backpacks with them,

MESSAGES, DELIVERIES, AND EARLY DEPARTURES

Due to the large number of messages delivered at the end of the school day, we advise parents to call before 2:00 p.m. in order to insure the delivery of their messages. Any messages taken after 2:00 p.m. cannot be guaranteed. **Only messages from parents or those listed on the “Emergency Form” will be accepted.** No student will be called out of class for a phone call or message unless it is an **extreme emergency.** In order to minimize classroom disruptions, deliveries of flowers, balloons, etc., will be made after 2:00 p.m. Students may pick up deliveries in the office after school.

To help minimize the disruption of learning time, parents are encouraged to make medical and other appointments for after-school hours, whenever possible. When students must leave school during

the day, a parent/guardian or other authorized adult must sign them out in the office. When students arrive on campus after school has begun or upon returning from an appointment, they are to report to the office with their doctor's excuse and sign in.

INSURANCE

All students will be given an opportunity during the first weeks of school to purchase an insurance plan covering school accidents. Full-time coverage is also available. The school only provides the pupil with information and registration and does not profit from the sale of this insurance. All student claims will be initiated through the school office; however, the school will not be liable for payment of claims.

OFFICE PHONE & CELL PHONES/SMART DEVICES

Permission is required to use the office phone when a student needs to call home due to illness or other emergency. **The office phone is for emergency use only and is not for calls to arrange after school events, to bring school supplies, etc.** Students are permitted to bring cell phones/smart devices to school; however, students are not allowed to use these devices once they are on Pinkston property. Then when the school day begins (7:50-3:10), phones/smart devices are to be off and placed in lockers. This includes making or receiving calls, text messaging, taking pictures, videos, listening to music, etc. Discipline – pg. 27

ASSEMBLIES

Students will follow these procedures for all assemblies:

1. Report to assigned seating area immediately after being dismissed from class.
2. Use applause only to honor a person or performance. Students are expected to be respectful to the person speaking or to those performing. Booing, whistling, or stomping of feet is not appropriate during an assembly.
3. Students are asked to remain seated until dismissed, leaving orderly and quietly.

CAFETERIA – LUNCH MONEY PROCEDURES

The cafeteria is available for students to eat breakfast and lunch. Students will be provided a well-balanced meal with milk.

Students will pay for lunches in the mornings. Money must be in an envelope with the student's name, grade, and Advisory teacher's name marked on the front of the envelope. Students may also pay for lunch on a daily basis. Parents also now have the option of paying for school lunches using a debit/credit card online at EZSchoolPay.com, or they can access that site from the Mountain Home Public Schools website. The regular lunch price is \$2.25. Reduced price is \$0.40. Breakfast is \$ 1.00. Reduced price is \$.30. Extra milk is \$.35. Adults and non-students price for breakfast is \$2.50 and lunch is \$3.50. Free lunch is available to qualifying students. Students will be assigned an ID number to use when purchasing breakfast or lunch.

LUNCHTIME DIRECTIONS FOR STUDENTS

Students will be expected to display good manners at all times. There will be absolutely no place for "rough-housing" or "horseplay" in the cafeteria. Disruptive behavior such as throwing food, yelling, or insubordination will not be tolerated at any time and will result in an appropriate consequence.

1. All halls are to be cleared five minutes after the lunch bell rings.

2. Students are to enter the cafeteria in an orderly manner.
3. Students are to remain seated while in the cafeteria and not wander from table to table. Trading or borrowing food/money from others will not be tolerated. Students may only leave their seats to get a tray, put lunch trays and bags away with teacher permission.
4. Duty teachers will determine when students may leave the cafeteria for recess. All students are encouraged to go outside unless inclement weather prohibits.
5. If a serious emergency arises while students are in the cafeteria, students will be given instruction through the P.A. system. Examples of emergencies include severe weather, fire, earthquake, or medical problems.
6. No books or bags are to be left in the cafeteria during lunchtime.
7. Any student that has outstanding charges and needs a lunch will be given lunch. No student will be denied lunch for any reason.
8. Students who have visitors for lunch may invite one friend to join them. Bringing food for other students is discouraged due to potential medical concerns. Visitors may eat lunch with their child at the designated table.

HALL TRAFFIC

When passing through the hallways between classes, students are asked to stay to the right side of the hallway and stairs. Areas like restrooms, halls during lunch, or distant parts of the playground are considered “out of bounds” without permission from a supervising teacher.

BUS SERVICE

Rules and regulations concerning student conduct on the bus will be issued to all riders by the transportation department. Bus discipline is located on page 31-32.

CAR LOADING/UNLOADING

With our increased student population, safe car loading and unloading becomes even more of a challenge. For this reason, certain traffic areas are supervised for your child’s safe loading/unloading. Do not load or unload your child in an unsupervised area such as a neighboring street or the faculty parking area. We will discourage any Pinkston student from crossing the street to meet his or her ride. Repeat violators of this request will be reported to the school resource officer or the MHPD. **For the safety of all Pinkston students, parents are not to drop their children off in the designated car-loading areas before 7:00 a.m. ALL DROP OFF AND PICK UP OF STUDENTS SHOULD BE IN THE CAR-LOADING AREA. This includes after-school athletics, band, choir, etc.**

VEHICLES, MOTORCYCLES, AND BICYCLES

Students should stay completely away from all parked cars, bicycles, and motorcycles. Bicycles must be parked at the bicycle rack located in front of the main office. Under no circumstances are bicycles or motorcycles to be used during the lunch hour or at any time during the school day. Bicycles are not to be ridden in or around the bus or car loading areas before or after school.

SCHOOL RESOURCE OFFICER

The Baxter County Sheriff’s Office and/or the Mountain Home Police Department have placed an officer in Pinkston Middle School (Officer Danielle Campfield) to help with safety and security.

VIDEO SURVEILLANCE

Pinkston Middle School is in accordance with school board policy 4.48. Video surveillance is used to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while safeguarding district facilities, vehicles, and equipment. Signs shall be posted on campus buildings and in district vehicles to notify students, staff, and visitors that video cameras may be in use.

Students in violation of board policies, administrative regulations, building rules, or laws shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies.

Video recording may become a part of a student's educational record. The district shall comply with all applicable state and federal laws related to record maintenance and retention.

DISTRIBUTION OF LITERATURE

Students shall have the right to distribute and possess literature including, but not limited to, newspapers, magazines, leaflets and pamphlets, except that the district may prohibit a specific issue of a specific publication if there is substantial disruption of school. The time, place, and manner of distribution of literature are reasonably regulated by the district provided that the following regulations are:

- A. Uniformly applied to all forms of literature,
- B. Allow distribution at times and places where no interference with school activities will occur.
- C. Be specific as to places and times where distribution is prohibited.
- D. Do not inhibit a person's right to accept or reject any literature distributed in accordance with the rules.

All petitions shall be free of obscenities, libelous statements, personal attacks, and shall be within the bounds of reasonable conduct. Students signing such petitions shall be free of recrimination or retribution from members of the staff and administration.

Members of the community that wish to distribute informational literature, organizational sign up forms, announcements of events, etc. will be able to do so through the main office.

District Policy 4.14 and 4.13 referencing A.C.A. 6-16-1202, 1203, &1204

CRISIS PLAN

Teachers are provided with a flip-chart crisis plan in each classroom. A variety of crisis situations are addressed, and proper procedures to assist in safety are also addressed. Students are taught each plan and will practice emergency drills throughout the school year.

EMERGENCY DRILLS

Emergency drills will be conducted by the school to ensure the safety of all students and to meet minimum safety requirements. Students who ride school buses for transportation or other school related activities shall also participate in school bus evacuation drills. Some of the drills that will be conducted during the school year are as follows:

- A. **Fire Drill/Evacuation:** Will be conducted monthly. Exit charts are posted on bulletin boards in every classroom of the building. Upon hearing the fire alarm (a constant tone), all students will file quickly and quietly from the building to a designated area away from the building.
- B. **Terrorist/Lockdown:** Teachers will be provided a crisis flip chart that outlines the terrorist/lockdown procedures.

C. **Tornado Drill Shelter in Place:** Upon hearing an intermittent alarm tone, all students will be moved to designated areas with inside walls away from glass. Students will be instructed to assume the tornado position. Students will sit on the floor with their back facing the wall, head on their knees, and hands on the back of their neck; follow additional directions given by emergency officials. Four state mandated tornado drills will be held per year. One in September, October, January, and February.

* All drills are covered in the school Crisis Management Plan and are posted along with other important information in each “Flip Chart” that gives exact directions to follow in crisis situations.

LIBRARY MEDIA CENTER

The mission of the library media program is to ensure that students and staff are effective users of all types of ideas and information.

The Library Media Center (LMC) will be open from 8:00 a.m. to 3:30p.m. on regular scheduled school days. Students are welcome to read, study, research, and browse for materials to check out.

Regular circulation materials may be checked out for two weeks with one additional renewal time. Students may “check out” up to three books at a time. Reference materials, videos, and magazines may be checked out for overnight use. The cost of lost or damaged materials will be based upon the replacement value of the lost or damaged materials. Overdue fines are not charged, but students may not check out other materials when their account contains overdue items.

The LMC operates on a flexible schedule allowing for students to either visit with their class group, or by themselves with special permission from their classroom teacher. They must be wearing a library pass. The yellow pass is for 6th-grade students and the blue pass is for 7th-grade students. Students **MUST** have a pass to come into the library as an individual student.

Students may bring their own devices to connect to the wireless internet access in the library. All school internet rules still apply. If there are inappropriate or disruptive issues with personal devices, Ms. Czeschin may terminate wireless privileges of the user at her discretion.

The LMC will be opened for limited use the last two weeks of school in order for outstanding materials to be returned and inventory to be completed.

The LMC offers books with audio CDs available for readers who may enjoy listening to a book read to them, as they follow the words in the book.

The LMC offers ebooks to be downloaded into student’s personal devices. Procedures for accessing e-books will be given during student library orientation.

END OF SCHOOL YEAR PROCEDURES

Middle school is the first contact children have with the secondary level of education. One aspect of secondary-level education is the importance of the closing week of the second semester. During that week, teachers will review semester materials and administer final exams. Library and textbook book damages and cafeteria bills must be paid in full. Students must turn in all the library books and textbooks, clean out lockers, and return registration forms for the next year.

PLEASE DO NOT plan on leaving early for vacation the last week of the semester. Parents who feel an exception must be made will have to complete a withdrawal form for their child. Students who have withdrawn from school will be graded on material completed up to the point of their departure. Early exams are only given in special circumstances. Parents will be notified during the last 9 weeks of the school year as to how the final report card will be distributed.

SPRING PRE-REGISTRATION

Each spring, students complete a pre-registration form requesting elective preferences for the upcoming year. Every effort is made to schedule students into the courses that they mark as “top priority.”

- **REQUIRED COURSES:** Literacy, Math, Science, Social Studies, P.E. (1 semester for 7th who are not in Athletics), Project Lead the Way/Coding(1 semester for 7th graders). Specials Wheel for 6th graders [Project Lead the Way (computer),music, art, P.E.]
- **ELECTIVES- 6th GRADE:** Art (1 semester), Choir (1 year), Band (1 year), P.E. (1 year), EAST, Robotics, and Study Skills (semester or all year).
- **ELECTIVES- 7th GRADE:** Family and Consumer Sciences (1 semester), Art (1 semester), Choir (1 year), First or Second-year Band (1 year), Advanced Art (1 year), Study Skills (1 or 2 semesters), EAST (1 year), P.E. (1 semester required), Promise Class (1 semester), Boys and Girls Athletics, and Intro. To Agriscience (1 semester)

COUNSELING

The Pinkston Middle School professional counseling program is a comprehensive program focusing on the academic, personal/social, and career needs of students. Recognizing the complex and diverse needs of middle level learners, we will promote:

- Effective, data-driven student programs
- Responsible citizenship
- Individual student growth
- Community and parent collaboration
- Life-long learners
- Success of all students

Pinkston Middle School’s Counseling Department has two full-time, master-level professionals trained in the social, emotional, psychological, and cognitive development of children. A confidential referral system allows students to request counseling by filling out forms available outside each counselor’s office. This comprehensive guidance program helps students learn more about themselves and their individual strengths through a variety of methods including classroom guidance activities, small group counseling sessions, peer mediation, and personal counseling. Pinkston counselors work with community resource agencies to provide appropriate referrals and information as governed by state and federal laws. Confidentiality is maintained as stated by the Arkansas School Counselors’ Code of Ethics, and state and federal guidelines.

SCHOOL-BASED MENTAL HEALTH

Mountain Home Public Schools is committed to improve the outcomes of the students of the district by collaborating with the community provider, Hometown Behavioral Health Services, in providing comprehensive and support services relevant to mental health in the public school setting.

All students in the Mountain Home Public School District shall be behaviorally and emotionally prepared to come to school so that he/she may benefit from the academic and social opportunities that public school and the educational experience has to offer.

Not every child/student that is having difficulty is eligible to receive School-Based Mental Health services. The school’s counselor may refer a child/student for a comprehensive mental health assessment from qualified Mental Health professionals. These professionals from Hometown Behavioral Health Services will work with the Mountain Home Public School personnel in a collaborative effort to provide quality mental health services to the students of our district.

You may obtain additional information about Mountain Home Public School's School-Based Mental Health Program by contacting one of the school counselors at Pinkston Middle School.

MEDICATION POLICIES AND PROCEDURES

A signed Medication Release Form must accompany all medication given to students during school hours. Students requiring medication during the school day will report to the nurse at the time their medication is to be administered. Sixth grade students on behavioral medication will be given their medication at the end of lunch. Seventh grade students on behavioral medication will be given their medication at the beginning of lunch.

A supply of adult strength (325-mg. each) generic brand Tylenol (acetaminophen) is kept in the school office. Should any child need a dose of Tylenol for a headache or other discomfort, the school will supply it. However, the school will be required to get parental permission by phone and be told whether one or two tablets should be given. This procedure will be used every time a student requests Tylenol.

Medicine: After attempting to notify parents, nurses will dispose of any medications left at the end of the school year. The medications will be disposed of with a witness present and this will be documented on the student's medication record.

All medication must be checked into the nurse upon arrival to school. No student is to have medication in his/her possession during the school day without authorization of the nurse or an administrator.

IMMUNIZATIONS

Required Immunizations for enrollment:

- **DPT (Diphtheria, Pertussis, and Tetanus)**---Three Doses (Three doses are required for all students 1st-12th grades and Transfer students, with 1 dose on or after the 4th birthday. Kindergarten students must receive four doses.) In addition, 1 dose of Tdap vaccine is required for 6th grade students.
- **Polio**---Three Doses. One dose must be after the student's 4th birthday.
- **MMR (Measles, Mumps, and Rubella)** --- Two Doses. One dose must be after the student's 1st birthday.
- **Varicella**---Two doses required for all students, grades kindergarten through twelfth. One dose after the student's 1st birthday or provide history of the student already having chickenpox by medical documentation.
- **Hepatitis B** (series of three vaccinations) --- required for transfer students and all students. The second Hep B dose must be 28-30 days after the first Hep B dose. The third Hep B dose must be 2 months after the second Hep B dose and 4 months after the first Hep B dose. Also, the third Hep B dose must be given on or after the 6-month birthday.
- **Meningococcal (MCV4)**-required for all 7th grade students.

Students who transfer from another school, either within the state or from out of the state, will be conditionally admitted for up to a maximum of 30 calendar days (or otherwise excluded from school). Students will not be allowed to attend school unless they can provide adequate documentation of immunization, or be in the process, which means they have received at least one dose and are waiting the minimum time needed before receiving the additional doses. If a student does not produce documentation or proof of an appointment with a licensed physician or health department, that student will be excluded from school until documentation is provided.

EXEMPTIONS

The “Arkansas Immunization Law” has provided for the following exemptions:

1. **Medical Exemption**

A certificate issued by the Director of the Arkansas Department of Health. Statements from private physicians will not be accepted by the school without this certificate.

2. **Religious Exemption**

The Arkansas Department of Health standard immunization form for religious exemptions must be submitted to the school. This form is available from the Arkansas Department of Health, upon request.

3. **Philosophical Exemption**

In addition to the general requirements found in section IV (A), the Arkansas Department of Health’s standard form for philosophical exemptions must be submitted to the Division of CD/Immunization. This form is available from the Arkansas Department of Health upon request. A notarized statement is required from the parents or legal guardians that immunizations conflict with their philosophical beliefs. The parents must then complete an educational component prepared by the DOH, sign an informed consent with a refusal to vaccinate statement, and a signed statement of understanding that the un-immunized child may be removed from the school during an outbreak. No exemptions may be granted under the law, “until the application process has been implemented by the DOH and completed by the applicant.” **This process has to be renewed each school year for each student claiming a philosophical/religious exemption.**

BODY MASS INDEX SCREENING

HB 1173 requires the collection of the Body Mass Index from all children in Arkansas beginning with Kindergarten and then every other year through tenth grade (sixth-grade only at Pinkston). The bill also requires a written statement of objection for opting out of the collection of data by the student’s parent or guardian. Comprehensive data collection protocol will be developed and adhered to by all school personnel when collecting the Body Mass Index on students.

HEARING AND VISION SCREENING

Students in Kindergarten, first, second, fourth, sixth, and eighth grade will be screened for vision and hearing problems. Any student who fails the screening will be referred for treatment. All students who are referred for treatment will be required to have a vision examination conducted by an optometrist or ophthalmologist within 60 days of receipt of vision referral. Students who do not return a completed referral will be reported to the Arkansas Department of Education per Act 1438 of 2005. Hearing screenings will be done during the same years. Referrals will be made after two failed hearing screenings. Transfer students and any student referred by a teacher will also receive a vision and/or hearing screening.

ILLNESS

Students with communicable diseases or with parasites shall demonstrate respect for other students by not attending school while they are contagious. In some instances, a letter from a health care provider may be required prior to the student being readmitted to school.

An attempt will be made by the nurse, principal, or designee to notify the student’s parent or legal guardian if a student becomes too ill to remain in class and/or could be contagious to other

students. The student will remain in the school's health room or a place where he/she can be supervised until the parent or legal guardian can check the student out of school.

HEAD LICE

Refer to the district policy handbook found on the Mountain Home Public School website (mhbombers.com) under Parents/Policy Manual.

TEXTBOOKS

All required textbooks will be provided by the school district when necessary. Many times teachers will use books in the classrooms and provide information in Google Classrooms for home use. Textbook fines for lost or damaged books must be paid before another textbook will be issued.

STANDARDIZED TESTING

A schedule of testing has been established for the entire Mountain Home District. Its main purpose is to aid students and the school in gaining more information about the student abilities and aptitudes in an attempt to help direct students toward better educational, vocational, and personal growth experiences. The basic testing program for the 2020-2021 school-year includes ACT Aspire assessment for all students.

HOMEWORK

Mastery of basic skills needed in education must be monitored and maintained constantly. The district's philosophy states that all homework is important and necessary in order for students to develop critical thinking skills needed to be successful. Part of education is developing responsibility that is reinforced by developing good independent study habits.

Individual differences and needs of pupils should be considered. Therefore, it is unsound to require or expect all pupils to experience the same kind of homework in connection with their educational instruction. Homework varies from "day to day" depending on the educational instruction and need. Teachers will consider the ability of the students when assigning homework. The homework policy for Mountain Home Public Schools grades 6 and 7 is as follows:

- **Grade 6:** An estimated 15 minutes of homework per academic class at least four nights a week including 30 minutes of reading each night as specified by their literacy teacher.
- **Grade 7:** An estimated 20 minutes of homework per academic class at least four nights a week and a minimum average of 30 minutes of reading each night.

Times above are estimates in consideration of varied student work rate.

Homework will be assigned using the following criteria:

1. To reinforce what was learned in class.
2. To practice what was learned in class.
3. To finish what was started in class.
4. To research a topic chosen in class.
5. To study independently a topic began in class.
6. To visit libraries.
7. To explore new fields.
8. To encourage reading.

Homework is an extension of the regular school day; therefore, whenever homework is given, it will supplement, complement, and reinforce classroom teaching and learning. Teachers will not use homework as a disciplinary measure in the classroom.

MAKE-UP WORK

Requesting make up work shall be the **responsibility of the student**. Students shall have two (2) consecutive school days following an absence to confer with teachers and arrange for all make-up work. **A due date for missed work will be established at this time.** Parents may request make-up work to be sent home following at least 3 consecutive days absent by contacting the office before 12:00 noon of the day homework will be picked up. Students that miss classes for school-related activities (ball games, field trips, etc.) should check with their teachers beforehand to receive missed assignments.

All classroom work missed during out of school suspension (OSS) must be made up.

HAC (Home Access Center)

HAC is an educational communication tool utilized by teachers, parents, and students. HAC will supply parents/students with academic progress and email addresses for parent/teacher communication. HAC access information will be provided each school year. This is a secure site that requires parents/students to use an access code. Grades should be updated every two weeks.

GRADE REPORTS AND GRADING

A progress report will be sent home during each quarter of the school year. Specific dates of progress reports and report cards will be set annually, district wide. There are two quarters in each semester and two semesters in the school year. A calendar showing beginning and ending of quarters and semesters can be found on the back cover of this handbook or on the district website. Second semester dates are subject to change due to unpredictable snow days. An explanation of the grading scale can be found on the grade report and is listed here below:

A=100-90, Excellent; B=89-80, Superior; C=79-70, Average; D=69-60, Below Average; F=59 and below, Failing; I-Incomplete**

**Incomplete grades must be made up prior to the end of the reporting period. Teachers may convert all incomplete work to an F or NC depending on individual student circumstances.

Student grades are to reflect academic achievement only. Extra points cannot be given for behavior, parent attendance to conferences, etc.

TUTORING

The **After School Tutoring** program (3:15– 4:30 p.m. on Tuesdays and Thursdays) are designed for homework help or to help students get caught up on missing work. Parents are responsible for making sure their child is picked up at 4:30 p.m. in the car loading area. Information regarding tutoring can be obtained through students' teachers, the main office, counselors, or administrators.

RETENTION

A student is expected to pass three core courses (Language Arts, math, science, or social studies) in order to be promoted to the next grade level. When a student does not pass at least three core courses per year, a committee (including parents) will be formed to review student grades, testing data, attendance, and other pertinent information. This committee will make a recommendation to the principal, which will in turn make a final decision of whether the student is promoted or retained. All parents and students will be notified of the final decision by the end of the current school year.

PARENT/TEACHER CONFERENCES

Pinkston Middle School teachers (6-7) will contact parents or guardians of each student at least once a semester through a parent-teacher conference. Pinkston Middle School students will conduct student-led conferences which are planned, led, and implemented completely by the student with the teacher acting as a monitor. If you would like to set up an appointment to meet with your child's teacher(s), other than during the scheduled parent-teacher conference, please call one of our secretaries at 425-1236. She will take your name and phone number and have your child's teacher contact you to set up a meeting time if she is unable to make the appointment herself.

Below are the scheduled Mountain Home Public School Parent-Teacher Conference dates for the 2020-2021 school year:

October 22, 2020 (1:00 p.m.-7:00 p.m.) **February 11, 2021 (1:00 p.m.-7:00 p.m.)**

School-to-Home Communication

According to MH School Board Policy 3.30, teachers are required to communicate during the school year with the parent(s) or legal guardian(s) of each of their students to discuss student academic progress. More frequent communication is required with parent(s) or legal guardian(s) of students who are performing below grade level.

SPORTS / EXTRACURRICULAR ELIGIBILITY, PARTICIPATION

All students are eligible for extra-curricular activities. Discipline, academic, and/or other school sanctions may limit participation in these activities. Extra-curricular and non-instructional activities will be limited to minimize interruptions of classroom instruction. Pinkston Middle School is a member of the AAA (Arkansas Activities Association) and has agreed to adhere to its by-laws. Excessive student absences from classroom instruction due to participation in extracurricular activities shall not be allowed. Pinkston Middle School students may miss up to 15 days per school year. The principal may waive the number of allowed days if special circumstances exist.

All seventh grade students who want to be a member of an athletic team are required to take a physical examination and sign a "Drug Testing Consent" form to insure they are physically able to participate in the athletic program. This applies to students on teams that compete with other schools in interscholastic sports competition.

Students will be allowed to possess electronic communication devices on school trips after normal school hours for extracurricular activities. Please know that Pinkston Middle School cannot be responsible for lost or stolen items.

STUDENTS EXPELLED IN THEIR FORMER DISTRICT

In accordance with Act 472 of 1995, when a student, otherwise eligible for enrollment, is currently under an order of expulsion from the last school district he or she attended, a hearing before the Mountain Home School Board must be held before that student may enroll. Prior to the hearing, the superintendent will obtain a full report from the former district concerning the expulsion. At the hearing, the Board will review the report from the former district and have an opportunity to question the student and his or her parents concerning the alleged misconduct. The Board may rule that the student may not enroll until the student's expulsion from his or her former district has expired.

SPECIFIC MIDDLE SCHOOL RULES

- A. Articles found by students in the school building or near school grounds will be immediately turned in to the nearest teacher, office, administrator, or “lost and found” area. Lost valuables may be claimed in the office upon proper identification of the missing item. Found clothing will remain in the cafeteria for two weeks and then moved to long-term storage for distribution to local charities.
- B. Students are not to be in the hall during instructional time, unless a pass has been obtained from the teacher. Each student will sign out/in from his/her classroom.
- C. Public displays of affection are not permitted at the middle school. Students are not allowed to kiss, hug, hold hands, sit on laps, etc.
- D. Pinkston Middle School is not a marketplace. Students are not to bring contraband articles such as comic books, trading cards, toys, electronics, or etc. to sell, trade, or loan. Should students discover they have accidentally brought contraband to school, they must take it promptly to the office for safekeeping during the day and take it home at the end of the day.
- E. Pinkston Middle School does not allow pictures, videos, or recordings of students, teachers, or staff without permission.

Classroom teachers and duty personnel will maintain these specific rules and will uphold all rules and expectations of all Pinkston students. Referrals to the assistant principal will be made when the behavior becomes “failure to comply.” Teachers will indicate the dates of previous student conferences and parent contact with all office referrals.

INCIDENT REPORT

An incident report is a formal warning given by a school employee to a student for a minor infraction of school policy. Rough play, excessive talking, minor disrespect, and not following directions are some examples of the things for which a student may receive an incident report. Excessive incident reports will result in an office referral.

2020-2021 MOUNTAIN HOME PUBLIC SCHOOLS DISCIPLINE PLAN - GRADES 6 AND 7

(Act 1475, 1999)

All pupils are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school system and not infringe on the rights of others. The following activities are considered improper conduct and will subject the pupil to disciplinary action. A violation of the rule will occur whether the conduct takes place in the “school zone,” which is on the school grounds at any time, off the school grounds at a school activity, or en-route to and from school. Disciplinary action may also be applied for off-campus misconduct if the action is aimed at harassing, vandalizing, or retaliating against a school district employee. Since every situation cannot be anticipated, the Mountain Home School District reserves the right to take disciplinary action for inappropriate student conduct that is not spelled out in the handbook.

EXTENDED RIGHTS POLICY (ERP)

The ERP gives the school the right to protect and control beyond the “school zone” versus the obligation to do so. When a student leaves the “school zone,” the school’s obligation ends, but its rights continue. These rights include but are not limited to the right to investigate, gather, and exchange information with the police department. In addition, the school has the right to make a determination whether actions of

the student creates a clear danger/disruption connection back to and upon the safe and orderly educational atmosphere of the school.

The consequences for inappropriate actions by students range from a warning to expulsion.

Key for abbreviations:

AD-Administrator's Discretion

PC-Parent Contact

E-Expulsion

ISS-In School Suspension

JO-Juvenile Office Contact

Law Enforcement Agency-(LEA)

1. SRO-School Resource Officer

2. MHPD-Mountain Home Police Department

3. BCSO-Baxter County Sheriff Office

OSS-Out of School Suspension

SS-Saturday School

W-Warning

NOTE: All suspensions require parent/guardian or other responsible adult contact.

Administrators will attempt to make contact (written or verbal) with parents on all other office referrals.

Some offences, depending on the severity, may require notification of MHPD and BCSO or both. Administrators will make a good faith effort to contact parents when their child has been reported to, interviewed by, or taken into custody by law enforcement personnel and for other purposes (Act 1217 of 2001).

Anti-Bullying (Act 681, 2003)

Bullying is defined as any written or verbal expression or physical act or gesture, or a pattern thereof that is intended to cause distress or fear upon one or more students. A student will be found in violation of this policy if their conduct has been found to have the effect of humiliation or embarrassment on a student, and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from, an educational program or activity. Bullying behavior will generally be established when an individual has endured a pattern of offensive behavior or when a single serious act is committed. What is or isn't bullying will depend on the surrounding circumstances.

Any student that is found to be bullying another student or group of students will be subject to disciplinary action that is appropriate to the degree of seriousness of the bullying behavior.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of a student for the purposes of bullying, shall be subject to disciplinary action.

SECTION ONE INFRACTIONS - (Level I Offenses)

1. Offenses listed in this section allow the administrator's discretionary use of disciplinary consequences ranging from a warning to expulsion. This section applies to situations that occur at school, school events, on/off school property (including buses), before, during, or after school hrs.

OFFENSE

A. Disrespectful

CONSEQUENCE

ISS (½ to 1 day)

B. Failure to Comply / Insubordination / Disruption	AD / Lunch detention
C. Destruction of Property (AR Code 9-25-102)	AD, Restitution
D. Possession of Contraband laser pointer, paint-ball guns, wallet chains, etc.	AD
E. Harassment/Bullying	AD, ISS, OSS, PC
F. Harassment (Act 1108, 1997)	AD, ISS, OSS, PC Zero Tolerance
G. Inappropriate Language, Gestures or Materials	AD, PC
H. Habitual Failure to Complete and Turn in Work	AD, PC
I. Extortion	AD, Restitution
J. Gambling	AD
K. Hate Groups, Gang-like or Gang-related Activities (Including: signs, emblems, signals, writing, & satanic markings) (Act 1108, 1997)	AD, Zero Tolerance
L. Out of Bounds , (includes Loitering on or within 100 Ft. of school property)	AD, Late School, SS
M. Dishonesty (Forgery, Cheating, and Lying)	AD
N. Unauthorized Possession or Theft of Property	AD, Restitution
O. Safety Violations (Rough Play, Wrestling, or Throwing Objects)	AD
P. Abusive or Threatening Behavior (Verbal, Physical) (Act 1520, 1999)	AD, PC, LEA, SRO
Q. Violation of District Technology/Internet Policy AR Code 6-21-107 (as amended by Act 912, 2001)	Loss of Privileges/PC
R. Violation of Medication Policy	AD
S. Public Display of Affection (PDA)	AD

SECTION ONE DESCRIPTIONS

A. Disruptive, Disrespectful - Students will not act or speak in a disrespectful manner.

B. Failure to Comply - All students are expected to comply with directions or commands from teachers, student teachers, substitute teachers, teacher's aides, principals, administrative personnel, superintendents, school bus drivers, school security officers, or any other authorized school personnel.

C. Damage or Destruction of School or Public Property - A pupil shall not cause or attempt to cause damage to school property or private property. The school district may take legal steps, if necessary, to recover damages from students destroying school property. Parents or guardians of any minor under the age of 18 will be liable for all damages caused by said minor. (AR code 9-25-102)

D. Contraband - A student shall not possess contraband that is disruptive. The purpose is to avoid distracting and time consuming episodes of inattention, ownership disputes, and emotional upsets over lost items, and to ensure that students hear instructions. Examples are items such as edibles, trading cards, drug paraphernalia, heavy "dog tag" chain, finger and hand boards, or any item that resembles or is represented as a weapon, such as offensive sprays, lighters, matches, paintball guns, wallet chains, choker chains, bullets, or ammunition, etc. Students are not to bring electronic devices or any technology used for non-educational purposes, or laser pointers to school during normal school hours. (7:00-3:30)

E. Harassment/Bullying - Harassment, bullying, or cyber-bullying of others at Mountain Home Public Schools will not be permitted. Harassment shall be considered any act that intentionally and repeatedly causes another to become embarrassed, ashamed, angry or uncomfortable. Harassment may be physical, verbal, electronic or merely unwanted/intimidating looks directed at a person for the purpose of initiating an emotional response. Students are encouraged to report all harassment. (A.C.A. § 6-18-514)

Anti-Bullying (A.C.A § 6-18-514)

4.43—BULLYING

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Definitions:

Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that causes or creates a clear and present danger of:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Electronic act means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, or computer that results in the substantial disruption of the orderly operation of the school or educational environment.

Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment. If the electronic act is directed specifically at students or school

personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose, this will be considered electronic bullying.

Harassment means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment.

Substantial disruption means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Examples of "Bullying" may include but are not limited to a pattern of behavior involving one or more of the following:

1. Sarcastic "compliments" about another student's personal appearance,
2. Pointed questions intended to embarrass or humiliate,
3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
5. Demeaning humor relating to a student's race, gender, ethnicity or personal characteristics,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings, and/or
10. Threats of harm to student(s), possessions, or others.
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying.

Students are encouraged to report behavior they consider to be bullying; including a single action which if allowed to continue, would constitute bullying, to their teacher, assistant principal or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the assistant principal or building principal. Parents or legal guardians may submit written reports of incidents they feel constitute bullying. The assistant principal or the building principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form. Students found to be in violation of this policy shall be subject to disciplinary action from a warning up to and/or including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice.

F. Sexual Harassment - Sexual harassment is when a student makes unwelcome sexual advances, requests sexual favors, or other inappropriate oral, written, or physical conduct. Examples of prohibited

conduct include verbal harassment or abuse, repeated remarks to a person with sexual or demeaning implications, inappropriate patting or touching, intentional brushing against another's body, or any sexually motivated, unwelcome touching.

Any person who alleges sexual discrimination or sexual harassment by any staff member or student is encouraged to complain directly to the building principal, guidance counselor, or Equity Coordinator. Any teacher who becomes aware of any such act or alleged act must report it to at least one of these persons.

G. Inappropriate Language, Gestures or Materials - Students must refrain from using any and all vulgar, obscene, and offensive language or gestures during school or at any school event on or off campus.

H. Habitual Failure to Complete and Turn in Work - It is expected that all students will complete and turn in work. If students fail to do so, they will be assigned to before or after school tutoring until it is completed.

I. Extortion - No student shall intimidate others for food, money, protection, etc.

J. Gambling - A student shall not participate in any activity that may be termed gambling or wagering where the stakes are money or any other object or objects of value.

K. Hate Groups, Gang-like or Gang related Activities - Unlawful student organizations (fraternities, sororities, secret societies, gangs or hate groups) are not permitted. (AR Code 6-18-603) No student shall promote gang membership or gang activities or hate group activities by the wearing of gang style clothing, or the display of gang symbols or gestures.

4.26—GANGS AND GANG ACTIVITY

The Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur that would cause fear, intimidation, or physical harm to students or school staff. Gangs and their activities create such an atmosphere and shall not be allowed on school grounds or at school functions.

The following actions are prohibited by students on school property or at school functions:

1. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
2. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
3. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
4. Extorting payment from any individual in return for protection from harm from any gang.

Students arrested for gang related activities occurring off school grounds shall be subject to the same disciplinary actions as if they had occurred on school grounds.

L. Out of Bounds (includes skipping and truancy) - Students are considered out of bounds if they enter any area other than dictated by their normal schedule. Students are not to loiter before or after school within 100 ft. of school property. (AR Code 6-21-607)

M. Dishonesty (Forgery, Cheating, Lying) - Students should not participate in any dishonest effort to receive credit or to allow others to receive credit for any assignment.

N. Unauthorized Possession or Theft of Property

1. A student shall not steal or attempt to steal property belonging to the school or public or private property while under jurisdiction of the school.
2. Students shall make restitution of any property stolen by them and shall be subject to other

disciplinary measures.

3. Found items must be turned into a teacher or the office/administrator immediately.

O. Safety Violations - Students should not participate in any activities that could result in injury or present a disruptive atmosphere. Playful wrestling or boxing is prohibited. Students should never place their arms or hands around another person's neck. This could result in permanent injury or death.

P. Abusive or Threatening Behavior - Students should refrain from threats of physical harm to any person. Insinuation of death or harm to another is prohibited. Threats, in some circumstances, are felonious acts and severe violation of school rules. Appropriate action ranging from parent conference to expulsion and police involvement will be taken upon report of all threats. This includes oral, written, physical or electronic communications (phone, internet, etc.). Any student who threatens others with serious injury or death or who talks of bringing a weapon to school will automatically be referred to the appropriate Law Enforcement Agency. (AR Code 6-17-113 as amended by Act 1520, 1999)

Q. District Technology/Internet Policy - Detailed technology policy is presented on the district website.

R. Medication Policy - This includes any prescribed medication, over the counter meds. or pills (No Doze, Yellow Jackets, etc.) and homeopathic drugs, herbal or naturally occurring supplements. Students shall not distribute or sell any over the counter medications or pills. (see district medication policy as presented in this handbook.

S. Public Display of Affection (PDA) - A student's display of affection or emotions is restricted and is based on common courtesy. Examples of restricted student affection are as follows: Kissing, hugging, sitting on laps, etc. Students who do not refrain from the above behaviors will be subject to discipline

SECTION TWO INFRACTIONS - (Level II Offenses)

Offenses listed in this section involve suspensions with a discretionary administrative recommendation for expulsion. All suspensions require contact with a parent or other responsible adult. Administrative consequences are minimums that may be exceeded, if necessary. This section applies to situations that occur at school events on or off school property (including buses), before, during, or after school hours.

OFFENSE

A. Tardies

Tardies are cumulative per quarter

CONSEQUENCE

Consequences 1st hour of the day

1st-4th Tardy-Teacher Warning

5th Tardy-Parent Contact

6th Tardy-Lunch Detention, PC

7th Tardy-Late School, PC

8th Tardy-SS, PC

9th Tardy-SS, Parent meeting

10th Tardy- 2 SS, Parent Meeting, Possible Referral to Juvenile Services

Consequences 2nd-end of day

1st Tardy-Teacher Warning

2nd Tardy - Teacher PC

3rd Tardy - Incident Rpt

4th Tardy- AD with referral

5th & 6th Tardy - Lunch Detention, PC

7th Tardy - Late School, PC

- 8th Tardy-SS, PC
- 9th Tardy-SS, PC
- 10th and Above-2 SS, PC.

NOTE: All tardies are unexcused unless school personnel have detained the student. Exceptions are made for students returning to school from medical, dental, or legal appointments. Proper documentation must be presented at the time of the student's return to school.

B. Inappropriate Personal Appearance

- 1-2 Warning/AD, change clothing or PC
- 3. 1 Lunch Detention PC
- 4. 1 Late School, PC

C. Vulgar, Obscene, Offensive Language, Gestures or Materials

- 1. 1 Late School/ISS, PC
- 2. 1 ISS, PC
- 3. 1 OSS, PC

D. Fighting (Act 1108, 1997)

- 1. 1-10 OSS, counselor referral, LEA
- 2. 2-10 OSS, PC, LEA
- 3. 4-10 OSS, PC, LEA

NOTE: An expulsion recommendation will be when a student has acquired 20 or more OSS days for fighting.

E. Skipping/Truancy, AR Code 6-18-222

- 1. Late School, PC
- 2. SS, PC
- 3. 2 SS, PC, JO

F. Tobacco

AR Code 6-21-109 as amended by Act 1108, 1997
(use or possession including e-cigarettes, chewing Tobacco, Vapes, JUULS)

- 1. TEG Program and 1-OSS or 4-OSS PC, LEA for Citation
- 2. OSS and 6 Teen Substance Abuse Awareness Classes at BCJS or 10 days OSS
- 3. 10 OSS, PC, LEA for Citation

G. 911 Call (Initiating or participating in a false 911 call)

AR Code 5-17-106 as amended by Act 567, 2001

- 1. 1-10 OSS, PC, Possible MHPD
- 2. 10 OSS, PC, MHPD, Expulsion

H. Refusal to Comply, Defiance

- 1. 1-10 OSS, PC, immediate class suspension
- 2. 4-10 OSS, Expulsion, PC
- 3. 10 OSS, PC, Expulsion

I. Cell Phones &/or Smart Watches

- 1. Warning, With referral.
- 2. Late School, Parent/Guardian device pick up in the office.
- 3. SS, Parent/Guardian pick up in office
- 4. ISS, Parent/Guardian pick up in office

J. Incident Report-(Incident Reports are cumulative per quarter)

1 through 3 Incident Report

Teacher Warning,

4-Incident Reports

Office Referral, AD / PC

5-Incident Reports

2nd Office Referral, Detention, PC

6-Incident Reports

3rd Office Referral, 1-Late School, PC

7-Incident Reports

4th Office Referral, 1-SS, PC

8-Incident Reports

5th Office Referral, 1-ISS, PC and parent face to face conference

9-Incident Reports

6th Office Referral, 1 days OSS, PC,

K. Repeated OSS

L. Refusal or Flight from Search

M. Fireworks

and parent face-to-face conference

4-10 OSS, PC, Possible Expulsion

1-10 OSS, PC, Possible Expulsion

1-10 OSS, PC, Possible MHPD,
Possible Expulsion

SECTION TWO DESCRIPTIONS

A. Tardies

Students will be considered tardy if they are not in the classroom when the bell stops ringing.

B. Personal Appearance

The following regulations shall govern student dress:

1. Dress and grooming should be clean and in keeping with health and sanitary practices.
2. Students may not wear clothing, jewelry, or hairstyles that can be hazardous or disruptive to the educational process.
3. Dress and grooming should not disrupt the educational process.

For example:

- a. A student shall not wear or use emblems, insignias, badges, or other symbols that distract other students, or otherwise cause disruption or interference with the operation of the school. This includes advertisements or symbols for alcoholic beverages, tobacco and/or illicit drugs. This also includes any objects that may be deemed inappropriate or inflammatory due to specialized circumstances.
- b. Tops must cover the entire torso. Bare midriffs and narrow strapped tops (less than the width of a dollar bill) are not permitted. The bottom of the student's top **MUST** extend past the top of the pants all the way around the waist when in a normal standing or sitting position.
- c. If wearing leggings, jeggings, or running leggings, the top being worn must completely cover the torso (back & front) in the normal standing position. Tights are considered undergarments and may not be worn as pants or leggings. Any holes in jeans must also be below the fingertip length when in the normal standing position.
- d. Mesh shirts and sweaters are permitted only if worn over an opaque solid garment that meets dress code. Big armholes, muscle shirts, and large armed tank shirts will only be worn over another appropriate shirt. Students shall refrain from wearing low-cut or revealing tops.
- e. Shorts and skirts must extend at least the length of a dollar bill when measured upward from the top of the kneecap while standing. This is still in effect if wearing leggings or tights under shorts and skirts.
- f. Headwear, including hats, caps, scarves, hoods, and bandanas may not be worn inside the building.
- g. Sunglasses shall not be worn inside the building.
- h. Any clothing that displays objectionable or inflammatory content shall not be worn.
- i. Any article that could be used as a weapon or inflict injury, should not be worn. Examples include wallet chains, large rings, dog collars, and choker chains, etc.
- j. Pants/shorts worn below the hips in a sagging fashion will not be permitted. **NO undergarments should ever be showing.** Pajamas or sleepwear are not permitted.
- k. Students are not to attempt any body piercing on school grounds.
- l. Wheeled shoes are not permitted at school.
- m. Students are not to write on any part of their body using ink pens, markers, etc.
- n. Students shall not carry blankets with them during the school day.

NOTE: Appropriate personal appearance will be initially checked during 1st period and monitored by school personnel throughout the school day.

C. Vulgar, Obscene, Offensive Language or Gestures

D. Fighting

Fighting is defined as hitting another student in anger with one's fist.

E. Skipping/Truancy, (Failure to attend class while on campus) Leaving Campus without permission, and Truant (Absence from school without school or parent's prior knowledge).

Students must attend all classes while on school grounds. Students may not leave campus during the school day without administrative approval and signing out in the front office at the time of departure. Attendance may be used as the basis for denial of course credits. (AR Code 6-18-222)

F. Use of Tobacco

In keeping with regulations passed by the 1987 Arkansas Legislature, NO tobacco products are to be carried or used on any campus in the Mountain Home School District. Students will be disciplined if they are found either using or possessing tobacco or tobacco products on campus. Lighters, matches, e-cigarettes, vapes, JUULS, etc. are considered contraband. (AR Code 6-21-609)

4.23—TOBACCO AND TOBACCO PRODUCTS

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to cigarettes, cigars, chewing tobacco, snuff, electronic cigarettes, Vapes, and/or JUULS) in or on any property owned or leased by a District school, including school buses, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures.

With the exception of recognized tobacco cessation products, this policy's prohibition includes any tobacco or nicotine delivery system or product.

The TEG (Tobacco Education Group) program has been implemented in lieu of out of school suspension for first time tobacco offenders. Intervening with teen tobacco users, TEG is a research based educational program that strives to inform teenage tobacco users about the negative consequences of tobacco use. TEG is presented during Saturday School.

G. 911 Call (AR Code 5-71-21)

Students shall not participate in reporting any false information to any emergency agency.

H. Refusal to Comply

I. Cell Phones / Smart Watches

For safety purposes, the district permits students to possess cell phones/Smart Watches; however, cell phones/Smart watches must remain turned off and put in lockers during the instructional day. When students step on Pinkston campus until they leave campus cell phones/Smart Watches are not to be used. It has become a danger when students are walking the halls at the end of the day, falling down stairs, car loading problems, and bus loading problems. AND from the first bell of the day to the last bell of the day are placed in lockers. A cell phone that is in silent mode is NOT off. "Turned off" means the phone is powered off. It cannot make or receive calls, texts, or messages.

The use of a cell phone or other communication device includes any incoming call, text message, photos, or any other audible sound coming from the phone or device is not allowed. The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing technology equipment on school grounds. From the time a students step foot on Pinkston campus until they leave campus, students are forbidden from using cell phones, I-Pads, Smart Watches, or similar electronic communication devices. Exceptions may also be made by the building principal or his/her designee for health or other compelling reasons. Such devices may be stored in the student's locker so long as they are turned off. Students using or possessing, other than those devices properly approved, after the first bell and before the last bell shall be at risk of confiscation. Confiscated cell

phones/Smart Watches and other electronic communication devices may be picked up at the school's front office by the student's parent or guardian. **(See Section II. Cell Phones/Smart Watches pg. 25 for consequences.)** Students have no right of privacy as to the content contained on any cell phones and other electronic communication devices that have been confiscated. Students who use school issued Chromebooks or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline up to and including suspension or expulsion. Legal Reference: A.C.A 6-18-502(b)(3)(D)(ii)

J. Repeated Out of School Suspension

Multiple violations of school rules for which a student is suspended out of school 5 times in one school year or over 30 days of OSS. Saturday School assignments are included if substituted for OSS.

K. Refusal or Flight from Search

Refusal to submit to or flight to avoid a non-intrusive physical search when the administration has reasonable suspicion for the search will result in evidence of a violation of a school rule. This includes, but is not limited to: bags, purses, cars, and breathalyzers.

L. Fireworks

A student shall not possess, handle, store, or use firecracker, smoke bombs, cherry bombs, or any other kinds of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property, or that could be disruptive to the learning climate of the school.

SECTION THREE INFRACTIONS - (Level III Offenses)

Offenses listed below require 10 day of OSS on the first offense with a referral to legal authorities for possible prosecution and a mandatory administrative recommendation for expulsion. This section applies to situations that occur at school events on or off school property (including buses) before, during, or after school hours. All criminal acts of violence and felonies will be reported to the appropriate authorities. Students may be expelled PERMANENTLY for severe infractions.

OFFENSE

CONSEQUENCE

A. Major Disturbance or Fight

10 OSS, PC, JO,
MHPD, Expulsion

B. Verbal Abuse of School Personnel

AR Code 6-17-106 (as amended by Act 1565, 2001)

10 OSS, PC, JO,
MHPD, Expulsion

C. Physical Abuse or Assault by a Student on a School Employee or a Person not Employed by the School

Act 1046, 2001

10 OSS, PC, JO,
MHPD, Expulsion

D. False Fire, Bomb Threat

(Initiating or participating in a false fire alarm or bomb threat) AR Code 5-71-210 (ACT 567, 2001)

10 OSS, PC, MHPD,
Expulsion

E. Arson or Attempted Arson

10 OSS, PC, MHPD, expulsion

F. Possession/Distribution or Use of Illegal, Misrepresented, or Misused Substance

AR Code 5-64-401

10 OSS, PC, MHPD,
Expulsion (up to one year)

G. Firearms (Act 1108, 1997) (Act 1282, 1999)

10 OSS, PC, MHPD,
Expulsion, (1 year minimum)

H. Weapon/Dangerous Object (Act 1590, 1999)
(Possession, intent, or use)

10 OSS, PC, JO, MHPD,
LEA

SECTION THREE DESCRIPTIONS

A. Major Disturbance or Interference with School

NO PUPIL SHALL:

1. Occupy a school building or property with intent to deprive others of its use, or where the effect thereof is to deprive others of its use.
2. Block the doorway or corridor of any school building or property so as to deprive others of access.
3. Prevent or attempt to prevent the convening or continued functioning of any school, class, activity, or lawful meeting, or assembly on the school campus.
4. Prevent students from attending a class or school activity.
5. Block normal pedestrian or vehicular traffic on the school campus or adjacent grounds unless under the direction of a school administrator.
6. Continuously and intentionally make noise or act in any other manner so as to interfere seriously with the teacher's ability to conduct the class or any other school activity.
7. In any other manner by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally causing the disruption of any lawful process or function of the school or engage in any such conduct for the purpose of causing the disruption or obstruction of any such lawful process or function.
8. Refuse to identify himself on request of any teacher, principal, superintendent, school bus driver, or other school personnel
9. Encourage other students to violate any rule or school policy.
10. Participate, promote, or encourage school wide disturbances. (fighting, riot, etc.)

B. Verbal Abuse to School Official

Verbal abuse to school officials is covered by Arkansas Statute 6-17-106, (as amended by Act 1565, 2001), which reads "every person who shall abuse or insult a public school teacher while such teacher is performing normal and regular or assigned school responsibilities, shall be guilty of a misdemeanor and upon conviction, shall be liable to a fine of not less than \$100, nor more than \$1500."

C. Physical Abuse or Assault by a Student on a School Employee or a Person not Employed by the School

A pupil shall not cause or attempt to cause physical injury or behave in such a way as could cause physical injury to a school employee, fellow student, or other individual. (Act 1046, 2001)

D. False Fire or Bomb Threat

Student may not initiate nor participate in reporting a false fire alarm or bomb threat. This is a Class 'D' felony under AR Code 5-71-21. As amended by Act 567, 2001.

E. Arson or Attempted Arson

No person is allowed to start any type of fire during school or at any school event on or off campus (excluding teacher-led experiments in a classroom setting)

F. Possession/Distribution of Illegal or Use of Misrepresented, or Misused Substances

A student shall not possess, sell, use, transmit, or be under the influence of any mood-altering drug, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled

substance as defined in Act 590 of 1971 of the state of Arkansas, as amended, or beverage containing alcohol or intoxicants of any kind, or what the student represents or believes to be any of the above substances. Students should not use or be under the influence of any intoxicant. Students will be considered under the influence if any measurable amount of alcohol is found to exist.

G. Possession of Firearms

No person shall possess a firearm (pellet gun, handgun, rifle, paintball gun, air gun, shotgun, etc.) on school property (AR code 5-73-119 as amended by Act 1282 of 1999). Such possession also mandates expulsion for a one year minimum provided the superintendent shall have discretion to modify such expulsion requirements on a case by case basis. Additionally, parents of students expelled for this offense must sign a statement, prior to re-enrollment acknowledging they have read and understand current laws regarding the possibility of parent responsibility for allowing a child to possess a weapon on school property. All such expulsions will be reported to the Arkansas Department of Education for inclusion in their Registry of Students Expelled for Firearms or Violence. (AR Code 6-18-507 as amended by Act 1150 of 1999).

H. Weapon, Dangerous Object (possession, intent, or use)

A pupil shall not possess, threaten with, or use a knife, razor, ice pick, (AR Code 5-73-120), wallet chain, large ring, pepper or tear gas sprays (AR Code 5-73-124), laser pointer (AR Act 1408 or 1999), or any other object that reasonably can be considered a weapon or dangerous to others. Any item that aids in the violation of school rules is prohibited.

SCHOOL BUS INFORMATION

MOUNTAIN HOME PUBLIC SCHOOLS POLICIES FOR STUDENTS RIDING THE SCHOOL BUS

1. Be at the bus stop at the scheduled time. Stand back about ten feet from the bus stop and wait until the door is opened before moving close to the bus.
2. While loading or unloading, enter or leave the bus orderly, quickly, and quietly. Use of cell phones is forbidden at any loading area or bus stop.
3. While riding the bus, students are under the supervision of the driver and must obey the driver at all times. Students causing disciplinary problems on the bus will be identified and disciplinary action taken. After the 4th incident reported on the bus (no matter how trivial), a student will have mandatory time off of the bus.
4. Students are expected to conduct themselves in a manner such that they will not distract the attention of the driver or disturb other riders on the bus.
5. No food or drink is to be consumed on the bus. NO knives or sharp objects are allowed. No firearms, ammunition, or fireworks are to be brought on the bus. Do not bring trading cards, pets, or any kind of animal on the bus. Radios, video games, DVD, and music players are only allowed at driver discretion. If the driver allows any of these last items on the bus, they must be at a noise-level that no one is distracted by them. They are **not** to be brought out at school & may only be brought if student assumes risk! **Mountain Home School District will not be responsible for any personal item lost, stolen, broken or damaged on the school bus.**
6. Students need to speak in a moderate voice; no yelling or screaming. Students **MUST** remain seated and out of the aisle while the bus is in motion. No backpacks, books, or items are to be left in the aisle. Keep the aisle clear. Do not put arms, hands, head or anything out of the windows.

7. A student will be liable for any damage he/she does to the bus. This includes writing on seats, poking holes, tampering with any bus equipment or furnishings.
 8. Students who must cross the road or highway to enter the bus must always be on the right side of the road waiting for the bus. If the student must cross the roadway, wait for the bus to come to a complete stop and the driver has signaled you across.
 9. Students who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road 15 feet in front of the bus (or until the driver can plainly see the student) and wait for the driver to signal the student across.
 10. Students must ride their assigned bus. Those needing to ride another bus or get off the bus at a point other than normal (for any reason), must bring a note with parent permission to their building principal's office. The office will then issue a bus pass which the student will present to the driver of the bus they are to ride that day. Mountain Home Public Schools will not assume responsibility for transportation of students to special events after school.
- Failure to follow any of these policies can result in loss of riding privileges.** For Transportation assistance, call 425-1240.

BUS DISCIPLINE

All Offenses will be handled through the recommended school discipline policies with the exception of the following occurring on school buses. Any student suspended from riding a bus is suspended from ALL district buses with the exception of special school related activities.

Attempts will be made to notify parents on all Level 2 & Level 3 offenses, repeated offenses, and consequences resulting in bus suspension.

The following is only a guideline. Depending on the nature of the incident, the consequences may be subject to administrator discretion. After the 4th incident, there is the possibility of losing riding privileges for the remainder of the school year.

EXAMPLES OF OFFENSES AND ACTIONS TO BE TAKEN ARE:

LEVEL 1 (Minor Offenses)

Noisy or annoying behavior	Failure to comply	Improper boarding/departing
Out of seat or out in aisle	Eating or drinking on bus	Unauthorized transportation
Turned around in seat	No bus pass	Bringing objectionable objects
Rudeness, improper language	Littering	Horse-play, light pushing
Throwing paper types of Ot		Any body part out of bus window

- ACTIONS: 1st Offense – warning
 2nd Offense – 1 day bus suspension
 3rd Offense – 1 to 10 day bus suspension
 4th Offense - Administrative Discretion

LEVEL 2 (Directly affect others)

Rough Play	Spitting	Bringing dangerous objects
Fighting	Profanity	Theft or dishonesty
Getting on any bus when riding privilege has been suspended	Damage to property	Refusal to obey driver
	Throwing dangerous objects	Defiance / disrespectful behavior

- ACTIONS: 1st Offense – AD / 1 day bus suspension

2nd Offense – 1 to 3 day bus suspension
3rd Offense – 1 to 3 day school suspension
4th Offense - Administrative Discretion

****TOBACCO (or tobacco related products) 1st offense**
5 day bus suspension plus school disciplinary policy

LEVEL 3 (Severe Offense)

Public Indecency
Drugs, Alcohol

Tobacco (2nd offense)**

Sexual Harassment
Possession of weapon

Level 3 offenses are ZERO tolerance items, which could result in 1 to 3 day school suspension combined with bus suspension for the remainder of the school year.

**2nd offense for a tobacco violation also carries a 10-day out of school suspension along with the other disciplinary measures as listed in the STUDENT/PARENT HANDBOOK. *Board approved May 18, 2006*

STUDENT CONDUCT

Students are expected to conduct themselves, at all times, in a manner that will contribute to the best interest of the school system while not infringing on the rights of others. The following activities will be considered improper conduct and will subject students to disciplinary action. Whether the conduct takes place on the school grounds, off the school grounds at a school activity, function, or event, or en-route to and from school, it will be considered a violation of the rules.

A. Disciplinary Action-Composition and Range

The following is a list of some specific actions that are used:

1. Detention-before school, lunch, after school, etc.
2. Loss of privileges
3. School service
4. Team conference
5. Parent conference
6. Restitution
7. In-School suspension
8. Saturday School
9. Out of school suspension
10. Expulsion
11. Other Action as deemed appropriate
12. Referral to law enforcement - any felonious acts, assaults, or threats will be reported to the appropriate agency.

Listed below are some behaviors that may cause a student to be expelled from school:

1. Threatening behavior
2. Fighting
3. Tobacco violations
4. Defiant or hostile action
5. Rude, disrespectful, disobedient, and disruptive behavior
6. Weapon or dangerous object
7. Gross misconduct
8. Drugs and alcohol
9. Sexual harassment
10. Harassment

All criminal acts of violence and felonies will be reported to the appropriate authorities. Students may be expelled PERMANENTLY for severe infraction.

REPORTING RULE/LAW VIOLATIONS

Each student at Pinkston Middle School has the responsibility to promote the safe and orderly environment conducive to a quality education. This responsibility includes reporting any violation of school rules and/or state laws to the proper authorities.

STUDENT EXPECTATIONS AT SPORTING EVENTS

Students who attend any athletic event are expected to comply with the following rules:

1. All schools rules apply at school sponsored events and activities.
2. Must remain inside the fenced area, or gymnasium upon entry to the event. Exiting will require another cost of admission.
3. Will stay away from the restroom areas except to use the facility.
4. Will only go inside the track area to form a spirit line during a football game.
5. Will not stand on the top row seat or near the edge of the bleachers for safety reasons.
6. Will not be allowed to engage in dangerous or disruptive play such as throwing objects or running.
7. Should realize this is a school activity and school rules apply.
8. Will be asked to leave the event should he/she become disruptive.
9. AAAAA Conference rules apply to all events. These rules prohibit full face and body painting unless the building administrator gives permission for special events.

IN-SCHOOL SUSPENSION (ISS), OUT-OF-SCHOOL SUSPENSION (OSS), and LATE SCHOOL

In School Suspension (ISS) and Saturday School (SS) are used by administrators for the violation of school rules/policy. The purpose of ISS and Saturday School is to provide a positive alternative to loss of class time for violation of school rules, regulations, and policies when school administrators feel this type of placement would assist in student rehabilitation and ultimately improve the discipline within the school. The usage of ISS is not intended to remove suspension and/or expulsion as a valid disciplinary action for extreme or repeated violations. Those students who will not cooperate in the room will be suspended from school.

ISS RULES AND REGULATIONS

1. Be in the ISS room, seated, and ready to work by 8:00 a.m.
2. Bring all materials necessary for a regular scheduled day of class including pencil and paper, reading book, as well as other necessary items.
3. All assigned work and any additional work assigned by the ISS teacher must be completed before the end of the day.
4. Restroom breaks will be taken at times set by the ISS teacher. Emergency provisions will be made as necessary to accommodate students.
5. There will be no student to student interaction during the day.
6. Failure to follow any rules or verbal instructions while in ISS will result in suspension for 1-3 days, or Saturday School.
7. ISS students may spend approximately 30 minutes per day on campus services which could include working to organize lost and found items, clean up detail, and/or assisting with the recycle program. ISS is limited to 10 days of assignment per student per school year.

SATURDAY SCHOOL GUIDELINES

1. Students will be assigned to Saturday School (SS) for over 3 disciplinary problems (with the exception of tardiness) and other disciplinary problems.
2. Student's failure to attend or to comply with SS regulations will result in OSS.
3. Dismissals from SS will result in OSS. These students will lose the SS option.
4. Assignments to SS count the same as OSS (max 5) toward expulsion (with the exception of assignments by choice or non-OSS infractions.
5. The SS schedule will be 8:00 a.m. to 11:00 a.m. Parents or guardians will be contacted verbally or in a letter regarding a student's assignment to SS.
6. SS may be used as a disciplinary option for any level 1 or level 2 offense found in the discipline plan. 1-3 OSS days equal one SS.
7. Saturday School is held on the Guy-Berry College & Career Academy campus.

LATE SCHOOL GUIDELINES

1. Be ready to work in the late school classroom by 3:15 p.m. and stay until 4:30 p.m.
2. Bring all materials necessary and school work in order to stay busy on class-related work the entire time.
3. Students can only work on school-related work. Reading for pleasure, writing letters/notes, listening to music, talking, sleeping, etc. is not permitted.
4. No student interaction of any kind is allowed.
5. Failure to be prepared to work or to strictly follow any rules or verbal instructions will result in out-of-school suspension.
6. Students are to be picked up in the carline at 4:30.

PINKSTON MIDDLE SCHOOL SERVICE PLAN

Misconduct is a disservice to the other students, the staff, and the school community. Rather than negative consequences after the fact this will be a proactive consequence. This is a way to neutralize the negative effects of negative behavior by exhibiting positive behavior that benefits those who have been wronged. In situations where such negative misconduct has occurred making the student liable for a suspension, a positive school service could possibly be an option. Although the child, parents, or administrators may request a school service alternative, the decision to utilize the option rests with the principal or assistant principal. Usually three days of service will equal each day of suspension. Failure to provide helpful service will result in carry through of the suspension.

NOTE: Some students choose to volunteer (not as a consequence) for community service such as table washing at lunchtime. We appreciate and encourage such citizenship from our students!

Classroom service possibilities:

1. Written and oral apology with an end of the day cleanup of the classroom in which the situation occurred.
2. Teacher assigned tasks.
3. Lunchtime chores and lunch with the teacher.

Cafeteria service possibilities:

1. Table washing
2. Floor cleanup (sweeping)

Yard service possibilities:

1. Yard assistant (stand by duty teacher to deliver messages, etc.)
2. Yard clean up
3. Assisting with sweeping concrete areas

After School service possibilities:

1. Scrub lockers, wash windows, wash woodwork, litter pickup, sweep halls, wash desks, and sort lost and found.

CLASS SUSPENSION

A teacher may dismiss any pupil from the class when deemed appropriate by the administrator for disciplinary reasons. When this is the case, the teacher will contact an administrator, school resource officer, or other school official to escort the student to the assistant principal's office or the main office. When feasible, the teacher shall accompany the student and shall, as soon as possible, file with the administrator a written statement of the reason(s) for the pupil's dismissal from the class. The administrator shall determine whether to reinstate the pupil into class, reassign him/her, or take other disciplinary action. If a student is dismissed a second time during any nine-week period a discipline conference must be held before returning to class. (Act 1281,1999)

OUT-OF-SCHOOL SUSPENSION

1. Administrators are authorized to suspend students from school for disciplinary reasons up to 10 days per violation. Excessive suspension may lead to a recommendation for expulsion.
2. A student who has been suspended out-of-school is not to be on school property or to attend any school function until after they return to school.
3. Students must serve their suspension on days that school is in session. During an out of school suspension, student/parents may elect to participate in community service for no monetary compensation. After successful completion of community service (duration is the length of suspension), the student will be issued an approved "admit slip" which will entitle them to make up work to assist in any lost credit.
4. When a suspension is interrupted by a school break (Thanksgiving, Christmas, and Spring Break only), the number of days of his/her extracurricular activities/events, as defined by the building principal/designee, missed during the break due to suspension may not exceed the number of suspension days remaining after the break is over.

* For example, a student is involved in the activities of Band, Basketball, and FFA. The student receives a 6-day suspension two days before Christmas Break. Therefore, two of the suspension days will be before Christmas Break, and four of the suspension days will be after Christmas Break. Based on the policy, the student will only miss 4 days of activities during the break. To further clarify, during the break, the student has an FFA contest on Monday (can't attend or participate in the activity-Day 1), Basketball practice and a Band concert on Tuesday (can't attend or participate in either activity-Day 2), nothing on Wednesday, Basketball practice and a Basketball tournament game on Thursday (can't attend or participate in either activity-Day 3), Basketball practice and a Basketball tournament game on Friday (can't attend or participate in either activity-Day 4), Basketball practice and a basketball tournament game on Friday (student CAN attend and/or participate since 4 days of activities have been missed by the student during the break). The student can attend and/or participate in any activities for the remainder of the break. Please remember that this situation only applies to Thanksgiving, Christmas, and Spring Breaks.

Upon returning to school, the student will still have to complete his/her four remaining days of suspension. Per Arkansas Activities Association (AAA) rules/regulations and Mountain Home Public

School Policy, the student cannot attend or participate in any extracurricular activities for the four days because he/she did not attend school.

Please note that the suspension policy is the same for all buildings in the district. It is the parents' or legal guardians' responsibility to provide current contact information to the district which the school shall use to immediately notify the parent or legal guardian upon suspension of the student. The notification shall be by one of the following means, listed in order of priority:

- A primary call number-the contact may be by voice, voicemail, or text message
- A regular first class letter to the last known mailing address

The district shall keep a log of contacts attempted and made to the parent or legal guardian.

DISCIPLINE ADVISEMENT COMMITTEE

After a student has suffered the 4th OSS offense, he/she will meet with the "Discipline Advise-ment Committee." This committee will consist of two administrators (possibly the superintendent), a counselor, and a teacher. The student and parent will be required to attend. A representative of the student's choosing is welcome (teacher, minister, friend, etc.) This committee will investigate problems that may be causing suspensions and inform the student of the eminent danger of expulsion. This committee's actions may be to recommend:

- | | | |
|---------------------------|----------------------------|-----------------------|
| -Schedule change | - Any procedure to enhance | - Alternate placement |
| -Visits with a counselor | the possibility of success | - School Based Mental |
| - More parent involvement | - Aggression Replacement | Health |
| - Assignment of a mentor | Training | |

Upon the 5th OSS offense, the "Discipline Advise-ment Committee" will once again meet to determine if a change in placement is necessary which may include expulsion of the student, or in lieu of the expulsion a recommendation to send the student to the Guy Berry Career Center Academy(GBCC) could be possible. The Superintendent will review the Advise-ment Committee's findings and recommendations and may adopt, reject, or modify them as he sees fit. The GBCC administrator will advise the respective building principals at the time of the student's scheduled re-entry to Mountain Home Public Schools. If a student is referred to GBCC or expelled for drug related offenses, he/she may be required to submit to drug testing during this probationary period.

SUSPENSION DUE PROCESS

Prior to a suspension, the principal or assistant principal shall inform the pupil of the charges either orally or written. If the pupil denies the charges or the accusation, the administrator shall explain to him/her the evidence, which is a basis of the charge and shall permit the pupil to present his/her side of the story. If the administrator considers a suspension is proper, he shall notify the parent/guardian.

NOTE: Please note that the suspension policy is the same for all buildings in the district. It is the parents' or legal guardians' responsibility to provide current contact information to the district which the school shall use to immediately notify the parent or legal guardian upon suspension of the student. The notification shall be by one of the following means, listed in order of priority:

- A primary call number - the contact may be by voice, voicemail, or text message
- A regular first class letter to the last known mailing address

The district shall keep a log of contacts attempted and made to the parent or legal guardian.

Also, a notice explaining the reasons for the suspension, length of suspension, and any specific condition that the student must meet for readmission into school shall be provided. It may be necessary to hold a parent conference as a result of the student's behavior. If the parents disagree with the

suspension after a conference between the parents and assistant principal, the parent may request a conference with the building principal. If the parent is still in disagreement of the suspension, a request may be made for a hearing before the superintendent of schools. If the parents are still not satisfied, they may request in writing a hearing before the Board of Education.

EMERGENCY SUSPENSION

Notwithstanding the policy concerning suspension and expulsion procedures, students may be suspended indefinitely without notice, hearing, and the other rights provided herein being first given where the school is undergoing a violent upheaval or where orderly education processes have otherwise been substantially disrupted. This would apply only in RARE instances; such are when riots are taking place and where other emergency circumstances make it unreasonable for the administration and board to consider the case under their usual time. In all such cases, notice, hearings, and other rights shall be provided in accordance with the normal provisions at the earliest date.

EXPULSION

The principal may recommend to the superintendent a pupil be expelled from school with loss of credit. The recommendation will include a written statement of the charges(s) against the pupil. If the superintendent concurs with the recommendation, he shall schedule a hearing before the Board of Education. The Board of Education may expel a student.

EXPULSION DUE PROCESS

The superintendent, or in his absence the assistant superintendent, shall give written notice of the pending expulsion, mailed within five school days from the administrative recommendation for expulsion. This notice will be given to the parent/guardian if the student is a minor, or to the student if he/she is an adult. Such hearing will be conducted no later than ten (10) school days* following the date of the notice except that the superintendent and the pupil and the pupil's parent/guardian may agree in writing to a date not conforming to this limitation. The student and parents may waive hearings, in writing.

In every case of a hearing held by a school board regarding the expulsion of a pupil, the president of the school board, or in his absence another member selected by the board, shall preside at the hearing. The student shall be entitled to representation by a lawyer or lay counsel. The superintendent or his designee shall present evidence and may present witnesses or statements of those persons having personal knowledge of the events or circumstances giving rise to the expulsion recommendation at the hearing. The student or his representative may then present witnesses or statements by witnesses with personal knowledge of events and circumstances giving rise to the expulsion recommendation at the hearing. Normally, formal cross-examination will not be permitted. During the course of the hearing, if the board determines credibility of any of the witnesses is an issue, it will permit cross-examination by the student and the superintendent, or their representative, of these witnesses as to whom credibility has become an issue.

Opportunity shall be afforded for the student to observe all evidence offered against him/her. Members of the board may question any witness. (Arkansas law makes no provisions for the taking of the testimony under oath and no sanctions for perjury.)

The president of the Board has the authority to limit unproductive, long, or irrelevant questioning or discussion by non board members.

At the conclusion of the hearing, the board may discuss the matter and will dispose of it by vote. If the board does not expel the pupil with loss of credit, they may impose less severe disciplinary action.

**The ten school days are a traditional school calendar.*

GROUP HEARINGS - SUSPENSION OR EXPULSION

When two or more students are charged with violating the same rule and have acted in concert and facts are basically the same for all such students, a single hearing may be conducted for them if the principal or superintendent believes the following conditions exist:

- a. A single hearing will not likely result in confusion, and
- b. No student will have his interest substantially prejudiced by a group hearing.

During the hearing if it is found the group hearing will substantially prejudice a student's interest, a separate hearing may be ordered for that student.

DISCIPLINARY POLICY REVISIONS

The discipline policy will be reviewed annually for possible modifications. During this process, all suggested changes will be evaluated. Teachers, students, and parents may suggest changes by using the "Disciplinary Policy Revision Form." This form may be picked up in the principal's office.

DISCIPLINE FOR ELIGIBLE STUDENTS WITH DISABILITIES UNDER THE INDIVIDUALS WITH DISABILITIES ACT (IDEA), PUBLIC LAW (PL) 94-142

Individuals with disabilities are subject to normal school disciplinary rules and procedures if their right to a free, appropriate public education is not affected. Under IDEA, a student with a disability who brought a weapon to school may be immediately removed from school or subject to 45 days alternative placement, as directed by a school administrator and the IEP committee.

LOCKER SEARCHES

School districts must create a climate in the school, which assures the safety and welfare of all pupils. School authorities and law officers may search a student's locker and seize any illegal or contraband materials in keeping with approved administrative procedure. Searches will be made under the following conditions:

1. Students will be informed of the conditions governing the use of lockers when locker assignments are made.
2. All lockers and vehicles parked on school property are subject to sniff searches by trained dogs. An interior search of every locker will not occur except in very unusual circumstances.
3. The building principal, assistant principal, or official duty personnel authorized for the purpose will be the only ones to make searches. The search of a particular locker will be made upon a reasonable suspicion that the locker contains a controlled substance, weapon, or other contraband.

PERSONAL SEARCHES

A search of a pupil's person or property should be limited to a situation where the administration has reasonable suspicion the student is concealing evidence of an illegal act, contraband, or a school rule violation. A student will be asked for his/her consent prior to a search. Assistance from parents and others may be sought if a student objects to a personal search unless there is a reasonable suspicion to believe a dangerous item is being concealed. A search warrant may also be obtained. A school official of the same sex and with a witness present should do a pat down search of a student's person. Such

searches may include but are not limited to bags, purses, pockets, other personal property, or searches utilizing a “breathalyzer.”

MOUNTAIN HOME ALTERNATIVE LEARNING

The Mountain Home School District implemented the Guy Berry College and Career Academy Program in an effort to meet the varying needs of a wide range of today’s learners. It is the school’s mission to prepare students for life and to make them successful, contributing citizens when they enter the workforce or his/her postsecondary endeavors. This alternative school setting is designed to be an intervention program that meets not only the students’ academic needs, but also their emotional and social needs. An administrator, teacher, parent, or counselor may refer a student to the alternative school setting. A committee will be formed to review the referral and make the final placement decision.

GUY BERRY CAREER COLLEGE & CAREER ACADEMY

Referrals can be made for one or more of the following reasons:

1. Due to five suspensions
2. To suspend expulsion proceedings
3. For academic development
4. For the GED program

The goal is for students placed at GBCC to become prepared behaviorally and academically to re-enter the student’s base school and be more successful in this setting.

EQUITY GRIEVANCE

Definition: A grievance shall mean a complaint or dispute of an individual student of Mountain Home School District alleging a discriminatory practice, policy, or procedure currently in effect in the school district which discriminates against individuals on a basis of race, color, national origin, religion, sex, age, qualified handicap, or veteran status.

Students shall have the right to present official grievances and in doing so, shall be assured freedom of restraint, interference, discrimination and reprisal. A formal grievance must be presented in writing on the form provided by the district within two weeks of the alleged violation.

Procedures: Any person having a grievance or inquiries concerning compliance with Federal Laws (Title VI of the Civil Rights Act of 1964, Title IX of Education Amendment of 1972, and Section 504 of the Rehabilitation Act of 1973) is directed to the Equity Coordinator for Mountain Home Public School. The phone number is 425-1201.

If a student or the parent of a student involved in a disciplinary ruling wishes to contest a disciplinary ruling, they must first consult with the school principal asking that the ruling be changed. If they are not satisfied, then an appeal to the Superintendent is possible, and then to the School Board. Appeals to the School Board must be in writing. During any appeal, the disciplinary action will be served. If the appeal overturns the discipline, the disciplinary action will be removed from the student’s record.

INSULT OR ABUSE OF PERSONNEL

A parent or guardian who has been criminally convicted of insult or abuse of a school employee will be expected to follow guidelines set by the Mountain Home Public School Board of Education.

The guidelines are as follows: 1) When the parent or guardian wishes to visit the school, they must give reasonable notice to the school principal or his/her designee: 2) The parent or guardian will only be allowed to enter the school, beyond the office if a designated school official or school employee is available to accompany the parent or guardian while they remain on campus.

HOMEBOUND INSTRUCTION

- A Any student that is absent from school because of an illness, an accident resulting in serious injury, pregnancy, or other physically handicapping conditions, shall upon approval, receive educational services during the academic year with his/her facility of confinement for as long as the handicapping condition prevents the student from safely and adequately attending school. A statement from the attending physician as to the student's diagnostic reason for confinement and the approximate length of time that such services will be needed, must be submitted to the principal PRIOR to approval.
- B. Responsibilities of the Homebound Teacher
1. Providing instruction in work assigned AFTER approval of the homebound services.
 2. Providing instruction in math, science, English, and social studies. Assignments for elective classes may be given to the student to work on at his/her individual pace. A determination by the principal/teacher may be necessary in order to determine continued placement in the elective course for credit.
 3. Returning the student's assigned work to the teachers within one week from the date the assignment is given.
 4. Supervising tests.
 5. Turning in a progress report to the principal every two weeks.
- C. Responsibilities of the Homebound Student
1. Completing all assigned work before he/she received the services of the homebound teacher.
 2. Failure to complete the work within five school days will result in termination of the homebound services.
 3. Completing all assigned work to the best of his/her ability.
- D. Responsibilities of the Parent of a Homebound Student
1. Providing a quiet environment with little or no disruptions.
 2. Working with your child to be sure they are studying and putting forth every effort possible to insure they receive quality instruction.
- E. Responsibilities of the Teacher
1. Providing access to the student/parent for work missed in a consecutive number of days.
 2. Providing the assigned work to the homebound instructor as requested. Providing alternative assignments may be needed also.
 3. Grading and returning all homework to the homebound instructor.
 4. Providing tests to the homebound instructor.
 5. Reporting to the principal any problems encountered with the homebound instruction program.

SUMMIT LEARNING

Summit Learning is offered to 7th grade students as an alternative to regular 7th grade Core classes. It is an online tool that helps students set and track goals, learn content at their own pace, and complete deeper learning projects. The Summit teachers will guide and support the students in Math, Science, Language Arts, and Social Studies. This learning platform is for 7th grade students who apply for this program. This is set in place for students to be in the program for an entire year.

MHPS FLEX-PATH K-7 PROGRAM AT-A-GLANCE

Students in grades K-7 who are interested in a home-schooling format but who wish to remain in Mountain Home Public Schools might be interested in the FlexPath K-7 Program. FlexPath students

have the option to take courses at a flexible pace or at a normal pace either from the school setting or from home. FlexPath students also have the option to take seated courses on campus.

FlexPath students do not have to pay for the digital courses (i.e., MobyMax, Google Classroom, etc.), but students who take classes from home will be required to have access to a computer with internet connection. If technology is needed, the school district will provide technology for FlexPath Students.

These digital core courses are taught through MobyMax and tutors that are licensed teachers. The FlexPath Tutor will review student work in MobyMax and provide feedback to the student and parents.

Courses not available through MobyMax are offered through various other digital formats as well as from tutors.

Flexible pace classes do not meet the NCAA seat time requirements.

For more information contact: 870-425-1201 MHPS Administrative Building.

BRIDGES

Bridges is a non-profit Mountain Home Public School program that partners with the community to assist in meeting the needs of students so they may benefit from education. Bridges works to bridge the gap between student need and student success.

Assistance from Bridges is available for any Mountain Home Public School student. Bridges may be accessed by parents who contact Bridges directly via the phone number or they may contact their school counselor or teacher. School officials may also seek assistance from Bridges on behalf of their students. A teacher may either contact their building counselor or contact the Bridges' facilitator directly in order to gain assistance for the student in need. Any services provided to students or their families must have a direct, positive impact on the child.

**2020-2021 Pinkston Middle School
Bell Schedule (M,T,Th,F)**

6th Grade

7th Grade

7:40	Breakfast Bell	7:40	Breakfast Bell
7:55	Entrance Bell	7:55	Entrance Bell
8:00-8:54	1st Period	8:00-8:54	1st Period
8:58-9:50	2nd Period	8:58-9:50	2nd Period
9:54-10:46	3rd Period	9:54-10:46	3rd Period
10:46-11:26	LUNCH/Recess	10:50-11:42	4th Period
11:30-12:22	4th Period	11:42-12:22	LUNCH/Recess
12:26-1:18	5th Period	12:26-1:18	5th Period
1:22-2:14	6th Period	1:22-2:14	6th period
2:18-3:10	7th Period	2:18-3:10	7th Period

2020-2021 Bell Schedule WIN/AAP (Wednesdays)

6th Grade

7th Grade

7:55	Entrance Bell	7:55	Entrance Bell
8:00-8:48	1st Period	8:00-8:48	1st Period
8:52-9:37	2nd Period	8:52-9:37	2nd Period
9:41-10:21	WIN/AAP	9:41-10:21	WIN/AAP
10:25-11:10	3rd Period	10:25-11:10	3rd Period
11:10-11:52	Lunch/Recess	11:14-11:59	4th Period
11:56-12:41	4th Period	11:59-12:41	Lunch/Recess
12:45-1:30	5th Period	12:45-1:30	5th Period
1:34-2:19	6th Period	1:34-2:19	6th Period
2:23-3:10	7th Period	2:23-3:10	7th Period

***AAP will take place the 1st & 3rd Friday of each month**

PINKSTON MIDDLE SCHOOL STAFF

6th Grade Gold Team

<u>Teacher</u>	<u>Room</u>	<u>Subject</u>	<u>Principal</u>
Mrs. T. Porter	221	Literacy	S. Lindsey Blevins
Mrs. M. Morrison	219	Lit/Social Studies	
Mrs. M. Trotter	224	Social Studies	<u>Asst. Principal</u>
Mrs. McNeeley	222	Math	Jason Morris
Mrs. C. Davis	223	Math/Robotics	
Mr. M. Roberts	5/8	Math/Lit/SS/Science	<u>Counselors</u>
Mrs. K. Henderson	216	Science	Rebekah Cruse - 6/7 (A-K)
Mr. L. Bishop	Gym/43	P.E.	Laura Newth - 6/7 (L-Z)
Mrs. D. Sexton	220	Lit. Resource	
Mrs. K. Thompson	217	Reading	<u>Registrar</u>
			Kaci Queen

6th Grade Blue Team

Mrs. S. Feeney	206	Literacy	<u>Secretaries</u>
Ms. J. Ryan	204	Social Studies	Mrs. K. Criner
Mrs. J. Hamblton	203	Math	Mrs. S. Blanton
Mr. M. Ethridge	208	Math	<u>Nurse</u>
Ms. V. Schaufler	207	Science	Mrs. E. Hutchison
Mrs. K. Solomon	213	Science (6&7)	
Mrs. C. Carpenter	201	Math Resource	<u>Resource Officer</u>
Mrs. L. James	4	Lit/SS/Math	Officer D. Campfield
Mrs. S. Mohler	49/50	Choir	
Mr. S. Mitchell	44	Band	<u>Custodial</u>
Mrs. J. Chentnik	44	Band	SG 360
Ms. M. Smith	44	Band	

7th Grade Gold Team

Mrs. A. Dunavan	124	Lit/SS Summit	<u>Cafeteria Supervisor</u>
Mrs. S. Hughes	122	Literacy	Ms. T. Hiler
Mrs. V. Free	120	SS / 7th Grade V-ball	<u>ESL</u>
Mrs. B. Coley	126	Science/Summit	Rita Persons
Mrs. L. Fairchild	123	Math/Summit	
Mr. S. Hargett	35	Art	
Mrs. A. Sargent	119/121	EAST / Proj. Lead the Way	
Mr. C. Henry	Gym/43	P.E. / Jr. High Basketball	
Mrs. T. Camp	24/25	FCSI	

7th Grade Blue Team Cont.

Mrs. T. Hamby	107	Literacy
Mrs. T. Lashley	104	Social Studies
Mrs. M. Holland	102	Math
Mrs. J. Basinger	103	Science
Mrs. S. Quinney	105	Math/GT
Mr. J. Jones	108	Proj. Lead the Way / Coding
Mr. F. Penka	Gym/42	P.E. / 7th Grade Football
Mrs. M.Czeschin	112	Media Center Specialist
Mr. R. Grissum	3	Intro. To Agriculture

Additional Personnel

Mr. R. Kaiser	4	Sped. Aide / Paraprofessional
Mrs. A. Simpson	5/8	Sped. Aide / Paraprofessional
Mr. L. Case	27	Interventionist / Paraprofessional
Mr. A. Broome	26	Study Skills / Paraprofessional
Mr. R. Patrick	42	P.E./7th Grade Boys Basketball
Mr. J. Low	42	7th Grade Football
Mr. T. Shrum	42	7th Grade Football
Mr. J. West	42	7th Grade Football
Mr. I. Biggs	HS Gym/42	7th Grade Girls Basketball
Mr. S. Mitchell	44	Band
Mrs. K. Hargett	106/112	Promise / Library Aide / Paraprofessional
Mr. E. Jamnicky	205	6th Grade Study Skills / Paraprofessional

4.1—RESIDENCE REQUIREMENTS

Definitions:

“Reside” means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

“Resident” means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District’s schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance.

The children or wards of any person who is at least a half-time employee of this district but reside in another district are eligible to enroll in District schools.

A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

Legal References: A.C.A. § 6-18-202

Date Adopted: July 20, 2006

A.C.A. § 6-18-203

Last Revised: April 19, 2012

4.2(MH)—ENTRANCE REQUIREMENTS

To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40— STUDENTS WHO ARE FOSTER CHILDREN or HOMELESS STUDENTS, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child’s parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school

year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled students shall be evaluated by the District to determine their appropriate grade placement. The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

Prior to the child's admission to a District school:

1. The parent, guardian, or other responsible person shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.
2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:
 - a. A birth certificate;
 - b. A statement by the local registrar or a county recorder certifying the child's date of birth;
 - c. An attested baptismal certificate;
 - d. A passport;
 - e. An affidavit of the date and place of birth by the child's parent or guardian;
 - f. United States military identification; or
 - g. Previous school records.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding.

The child shall be age appropriately immunized from poliomyelitis, diphtheria, tetanus, pertussis, red (rubeola) measles, rubella, and other diseases as designated by the State Board of Health, or have an exemption issued by the Arkansas Department of Health. Proof of immunization shall be by a certificate of a licensed physician or a public health department acknowledging the immunization. Exemptions are also possible on an annual basis for religious reasons from the Arkansas Department of Health. To continue such exemptions, they must be renewed at the beginning of each school year. A child enrolling in a district school and living in the household of a person on active military duty has 30 days to receive his/her initial required immunizations and 12 months to be up to date on the required immunizations for the student's age. A student enrolled in the District who has an immunization exemption may be removed from school during an outbreak of the disease for which the student is not vaccinated at the discretion of the Arkansas Department of Health. The student may not return to the school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

FOREIGN STUDENT ENROLLMENT POLICY

A. Foreign Exchange Program

1. The Mountain Home School District will allow a maximum of six foreign exchange students to attend Mountain Home High School, and only exchange programs with a local representative will be accepted.
2. Exchange students who plan to attend Mountain Home Schools must demonstrate adequate proficiency in English by submitting an essay to the Building Selection Committee (principal/assistant principal and counselors) prior to acceptance. Students will be expected to take a normal curriculum class load. Most students will be enrolled in American studies (history and literature) and any other courses deemed appropriate by the high school counselor(s).
3. The representative or organization must inform the building principal of a request to enroll an exchange student in writing by May 1 of the year preceding the desired enrollment. This is to allow all the necessary paperwork to be completed, host families finalized, schedules developed, etc. before the school year ends.
4. All decisions concerning organizations/exchange students' acceptance will be determined by the Building Selection Committee and approved by the Mountain Home Board of Education.

5. No organization will be allowed more than two (2) slots in any given school year, unless there are fewer than six eligible students who apply. Slots will be delegated at the discretion of the Building Committee.
6. The class needs of resident students will be met before accommodating the needs of in-coming exchange students.
7. Entering foreign visiting students must submit the following immediately upon acceptance into the district:
 - a. Name of the host family and representative
 - b. A current transcript that includes:
 - 1) course titles for each subject taken
 - 2) the school year the class was taken
 - 3) the grade earned for each class
 - c. A full copy of all the student's application papers
8. Exchange students can remain a maximum of one year at M.H.H.S. and typically, because of credit problems, they will not be able to receive a diploma at Mountain Home High School.
9. Exchange students will be expected to abide by all the rules of the Mountain Home School District.
10. The committee reserves the right to accept or reject any or all applicants.
11. Foreign students eligible to qualify are encouraged to participate in athletics and activities.

A. Other Foreign Students

1. The Mountain Home School District will allow a maximum of two foreign students to attend Mountain Home High School.
2. Foreign students must pay tuition to attend Mountain Home High School. The Mountain Home School Board will set the amount of tuition.
3. Foreign students must pay any required governmental or agency fees or charges related to the student's attendance at Mountain Home High School.
4. Foreign students may stay more than one year but must reapply each year.
5. Foreign students must adhere to the same rules, regulations and time-lines as Foreign Exchange students with the exceptions noted in "B" above.

Cross References: 4.1—RESIDENCE REQUIREMENTS

Date Adopted: June 17, 2010

4.4—STUDENT TRANSFERS

Last Revised: April 19, 2012

4.5—SCHOOL CHOICE

4.40—HOMELESS STUDENTS

4.3—COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1— RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is being homeschooled and the conditions of policy (4.6—HOMESCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

Legal Reference: A.C.A. § 6-18-201 A.C.A. § 6-18-207 Date Adopted: July 20, 2006 Last Rev'd: Apr 21, 2011

4.13—PRIVACY OF STUDENTS' RECORDS/ DIRECTORY INFORMATION

All students' education records are available for inspection and copying by the parents of any student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student's records transfers to the student. A student's parent or the student, if over the age of 18, requesting to review the student's education records will be allowed to do so within no more than forty five (45) days of the request. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll.

The district shall receive written permission before releasing education records to any agency or individual not authorized by law to receive and/or view the education records without prior parental permission. The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure of personally identifiable information from the education records of each student. Disclosure of education records is authorized by law to school officials with legitimate educational interests. A personal record kept by a school staff member is **not** considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker's temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility, contracted duty, or duty of elected office.

The District discloses personally identifiable information from an education record to appropriate parties, including parents, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release personally identifiable information in a health or safety emergency, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

For purposes of this policy, the Mountain Home School District does not distinguish between a custodial and noncustodial parent with respect to gaining access to a student's records. The fact of a person's status as parent or guardian, alone, enables that parent or guardian to review and copy his child's records.

If there exists a court order which directs that a parent not have access to a student or his records, the parent or guardian must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student's records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student's file must be initiated with the building principal, with an appeal available to the superintendent or his designee. Any appeal above that level will be subject to the procedure set out in federal law and/or regulation. The challenge shall

clearly identify the part of the student’s record the parent wants changed and specify why he/she believes it is inaccurate or misleading. If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen (18) objects, directory information about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements. “Directory information” includes, but is not limited to, a student’s name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities, (for example, basketball, football, or other interscholastic activities) the publication of such information will be beyond the control of the District. A student’s name and photograph will only be displayed on the district or school’s web page(s) after receiving written permission from the student’s parent or student if over the age of 18.

The form for objecting to making directory information available is located on next page in this student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal’s office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education at

Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW,
Washington, DC 2020225

Legal Reference: 20 U.S.C. § 1232g

20 U.S.C. § 7908 (NCLB Section 9528)

*34 CFR 99.3, 99.7, 99.31, 99.21, 99.22, 99.30, 99.31, 99.32, 99.33, 99.34, 99.35,
99.36, 99.37, 99.63, 99.64*

Cross References: Policy 5.20—District Website

Policy 5.20.1—Web Site Privacy Policy

Policy 5.20F1—Permission to Display Photo of Student on Web Site

Date Adopted: July 20, 2006

Last Revised: May 14, 2009

4.13F—OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION (FORM)

(Not to be filed if the parent/student has no objection)

I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the Mountain Home School District of directory information, as defined in Policy No. 4.13 (Privacy of Students’ Records), concerning the student named below.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year or the date the student is enrolled for school in order for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

I object and wish to deny the disclosure or publication of directory information as follows:

Deny disclosure to military recruiters _____

Deny disclosure to Institutions of postsecondary education _____

Deny disclosure to Potential employers _____

Deny disclosure to all public and school sources _____

Selecting this option will prohibit the release of directory information to the three categories listed above along with all other public sources (such as newspapers), **AND** result in the student’s directory information **not** being included in the school’s yearbook and other school publications.

Deny disclosure to all public sources _____

Selecting this option will prohibit the release of directory information to the first three categories listed above along with all other public sources (such as newspapers), but permit the student’s directory information **to be included** in the school’s yearbook and other school publications.

Deny disclosure to district and student publications and special event photography _____

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)

4.27—STUDENT SEXUAL HARASSMENT

The Mountain Home School District is committed to having an academic environment in which all students are treated with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

Believing that prevention is the best policy, the District will periodically inform students and employees about the nature of sexual harassment, the procedures for registering a complaint, and the possible redress that is available. The information will stress that the district does not tolerate sexual harassment and that students can report inappropriate behavior of a sexual nature without fear of adverse consequences. The information will take into account and be appropriate to the age of the students.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment as defined in this policy. Any student found, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Sexual harassment refers to unwelcome sexual advances, requests for sexual favors, or other personally offensive verbal, visual, or physical conduct of a sexual nature made by someone under any of the following conditions:

1. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms "intimidating," "hostile," and "offensive" include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from, an educational program or activity.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances. Depending upon such circumstances, examples of sexual harassment include, but are not limited to: unwelcome touching; crude jokes or pictures; discussions of sexual experiences; pressure for sexual activity; intimidation by words, actions, insults, or name calling; teasing related to sexual characteristics; and spreading rumors related to a person's alleged sexual activities.

Students who believe they have been subjected to sexual harassment, or parents of a student who believes their child has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator who will assist them in the complaint process.

Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment. To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals, who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Legal Refs: Title IX of the Education Amendments of 1972, 20 USC 1681, et seq.A.C.A. § 6-15-1005 (b) (1)

Date Adopted: July 20, 2006

Last Revised: July 20, 2006

4.7—ABSENCES

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designees upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) days in one or more classes in a semester (Grades 8-12) / six (6) (Grades K-7), such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal; or
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may, however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with six (6) days in one or more classes in a semester (Grades 8-12) / six (6) days (Grades K-7) shall not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

In Grades K-12, parents, guardians, or persons in loco parentis will be notified that their child has missed one-half (1/2) of the allowable absences. Notification of three (3) days in one or more classes in a semester (Grades 8-12) / three (3) days (Grades K-7). Notification shall be from the principal or his/her designee either by phone by the end of the school day in which such absence occurred, by US mail with a return address, or e-mail.

When a student has six (6) days in one or more classes in a semester (Grades 8-12) / six (6) days (Grades K-7) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds six (6) days in one or more classes in a semester (Grades 8-12) / six (6) (Grades K-7) unexcused absences in a semester, the District shall notify the prosecuting authority, and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreements' requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

Legal References: A.C.A. § 6-4-302. A.C.A. § 6-18-209. A.C.A. § 6-18-220. A.C.A. § 6-18-222, A.C.A. § 6-18-229, A.C.A. § 6-18-231, A.C.A. § 6-18-507(g), A.C.A. § 7-4-116 A.C.A. § 9-28-113(f), A.C.A. § 27-16-701

Date Adopted: Dec. 15, 2011

Last Revised: July 18, 2013

4.11—EQUAL EDUCATIONAL OPPORTUNITY

No student in the Mountain Home School District shall, on the grounds of race, color, religion, national origin, ex, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District.

4.45.A MH—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a *Smart Core Waiver Form* to not participate. While Smart Core is the default option, both a *Smart Core Informed Consent Form* and a *Smart Core Waiver Form* will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the student's permanent record.¹ This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum **providing** they would be able to complete the required course of study by the end of their senior year.² Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means.⁴

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.⁵

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional 4 units to graduate for a total of 26 units. The additional required units may be taken from any electives offered by the district.⁶ There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Digital Learning Courses

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format.⁷ In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

SMART CORE: Sixteen (16) units

- English: four (4) units – 9th, 10th, 11th, and 12th

- Oral Communications: one-half (1/2) unit

- Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

1. Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9

2. Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

3. Algebra II and

4. The fourth unit may be either:

- A math unit beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics, Algebra III, Advanced topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses (Comparable concurrent credit college courses may be substituted where applicable) or
- A computer science flex credit may be taken in the place of a fourth math credit.

- Natural Science: a total of three (3) units with lab experience chosen from

- One unit of Biology; and Two units chosen from the following three categories (there are acceptable options listed by the ADE for each)

- Physical Science
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics; or
- One unit from the three categories above or
- A computer science flex credit may be taken in the place of a third science credit.

- Social Studies: three (3) units
 - Civics one-half (½) unit
 - World History - one unit
 - American History - one unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

- Health and Safety: one-half (1/2) unit
- Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.
- Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

CORE: Sixteen (16) units

- English: four (4) units – 9, 10, 11, and 12
- Oral Communications: one-half (1/2) unit
- Mathematics: four (4) units
 - Algebra or its equivalent* - 1 unit
 - Geometry or its equivalent* - 1 unit
 - All math units must build on the base of algebra and geometry knowledge and skills.
 - (Comparable concurrent credit college courses may be substituted where applicable)
 - A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

- Science: three (3) units
 - at least one (1) unit of biology or its equivalent and
Two units-chosen from the following three categories:
 1. Physical Science; 2, Chemistry; 3. Physics; or
 - one (1) unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

- Social Studies: three (3) units
 - Civics one-half (1/2) unit
 - World history, one (1) unit
 - American History, one (1) unit

- Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

- Health and Safety: one-half (1/2) unit
- Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.
- Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

Notes: New Smart Core Consent and Smart Core Waiver Forms are available at <http://arsba.org/policy-resources> on the ADE website. While 9.03.1.8 of the Standards and the Smart Core Guidance both require parents to sign one of the forms, there's not much you can do if they don't. Either way, the default option is Smart Core.

1The Department's Guidelines stipulate completion by the end of the senior year. We believe this is not in agreement with Arkansas Code 6-18-202(b)(1) which requires public schools to be open through the completion of the secondary program to students between the ages of 5 and 21. Therefore, we suggest that students be allowed to switch from Core to Smart Core if they could successfully complete its requirements by the time they attained their twenty-first birthday. Acceptance of a diploma negates a student's right to switch programs.

2The Standards require a review, but do not stipulate its frequency. Select an interval to insert here (never not an option). Standards require the inclusion of students, parents, and staff in the formulation and review of this policy.

3Schools are required to retain documentation procedures and methods used.

4The Guidelines require the policy to include the training "procedure." If you prefer a different procedure than inclusion in your district's annual professional development process, change this sentence accordingly.

5The Standards for Accreditation Unit has objected to the policy's previous implication (if you substituted a number greater than 22) that the ADE was requiring more than 22 units to graduate. Therefore, this sentence is necessary if your district requires more than 22 units. If you have specific requirements for the additional units, change the new sentence's wording to reflect those requirements.

6For a detailed explanation/discussion of district options for digital learning courses see policy 5.11 -- DIGITAL LEARNING COURSES.

7The Rules specify the option is dependent upon the licensure of the teacher. Specifically, if the course is taught by a licensed social studies teacher, both options exist. If the course is taught by a licensed business education teacher, the credit must be applied toward the career focus requirement.

Cross References: 4.55—STUDENT PROMOTION AND RETENTION
5.11—DIGITAL LEARNING COURSES

Legal References: Standards of Accreditation 9.03 – 9.03.1.9, 14.02

ADE Guidelines for the Development of Smart Core Curriculum Policy; ADE Rules Governing the Digital Learning Act of 2013; Smart Core Informed Consent Form 2016; Smart Core Waiver Form 2016; A.C.A. § 6-4-302; A.C.A. § 6-16-1406 Date Adopted: Last Revised:

5.12—PROMOTION/RETENTION/COURSE CREDIT FOR K-7 SCHOOLS

A disservice is done to students through social promotion and is prohibited by state law. The District shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Each school in the Mountain Home School District shall include in the student handbook, the criteria for promotion of students to the next grade. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student's possible retention shall be included with the student's grades sent home to each parent/guardian. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student's academic success.

Promotion or retention of students shall be primarily based on the following criteria.

- A. Students shall be promoted or retained on the basis of grades, age, and the evaluation and judgment of the professional staff. Parent input will be considered. The retention committee shall formulate a recommendation to promote or retain a student. This recommendation will be passed on to the building principal. The principal will accept or reject the committee's recommendation.
- B. The retention committee for a student shall be selected from the following professional staff: teachers, principal, and counselor.
- C. No pupil shall be retained more than once without approval of the Superintendent. Pupils retained should be assigned to a different teacher, if desirable.

If there is doubt concerning the promotion or retention of a student, before a final decision is made, a conference between the parents/guardians, teacher(s), other pertinent personnel, and principal shall be held. The conference shall be held at a time and place that best accommodates those participating in the conference. The

school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student’s placement, the final decision to promote or retain shall rest with the principal.

Students who do not score proficient or above on their grade level state-mandated standardized tests shall be required to participate in a Student Success Plan (SSP). Each SSP shall be developed by school personnel and the student’s parents and shall be designed to assist the student in attaining the expected achievement level. The SSP shall also state the parent’s role as well as the consequences for the student’s failure to participate in the plan, which shall include the student’s retention in his or her present grade.

In addition to the Benchmark Exam requirements and unless exempted by the student’s individualized education program (IEP), students who take a course requiring an end-of-course (EOC) assessment must either receive a passing score on the initial assessment or successfully participate in an Individualized Student Success Plan (ISSP) created for them to receive academic credit for the course.

Promotion/retention or graduation of students with an Individual Educational Plan (IEP) shall be based on their successful attainment of the goals set forth in their IEP.

Cross References: 3:30—PARENT-TEACHER COMMUNICATION

FAMILY and COMMUNITY ENGAGEMENT

Pinkston Middle School Parent and Family Engagement Plan Summary

Pinkston Middle School believes that parents, alumni, and community members must work as knowledgeable partners in order to provide the very best education possible for each child.

Pinkston Middle School provides opportunities for parents to be involved with their students. These events are as follows:

Open House: August 19, 2020 8:00 a.m. - 3:00 p.m. August 20, 2020 1:00 p.m. – 7:00 p.m.
Parent/Teacher Conferences: October 22, 2020, 1:00 p.m. – 7:00 p.m. February 11, 2021, 1:00 p.m. – 7:00 p.m.

Parent Center, Main office: Open daily: 7:30 – 4:00

Parents are invited to become involved through Mountain Home PTO. Parents are surveyed regarding their abilities and interests as volunteers. All volunteers must attend an orientation session in order to volunteer. Training is provided for the incorporation of developmentally appropriate learning activities.

2020-2021 Pinkston School Parent and Family Engagement Plan

School Name: Pinkston Middle School

Facilitator Name: Mylet Trotter (mtrotter@mhbombers.com) 870-425-1236

Plan Review/Revision Date: 9/9/2019

District Level Reviewer, Title: Dr. Dana Brown (dbrown@mhbombers.com)

Committee Members: Lindsey Blevins Principal, Jason Morris Assistant Principal, Stephanie Hughes 7th Grade Teacher, Shelby Feeney 6th Grade Teacher, Mylet Trotter 6th Grade Teacher, Leah Coleman Parent, Tenille Rauls Parent

1: Jointly Developed

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Pinkston Middle School's parent & family engagement committee works together to create surveys that will aid us in determining the kinds of events, training, etc., that parents and families would like to see at our school.
- We will be open to all communication and ideas as we meet and talk with parents and families on a regular basis throughout the year and via our various communication networks such as email, phone calls, school events, and parent-teacher meetings.
- All parents are invited to join the Mountain Home PTO. Pinkston Middle School shall also work alongside the Parent Teacher Organization that fosters parental and community involvement within the school. The Parent Teacher Organization fulfills this role at both the building and district level.
- During the school year, we will conduct parent and family committee meetings to review our plans and refocus them, if necessary.
- Once during the school year, we will invite all parents to a committee meeting where we will review and update the plan.
- As a committee, we will work to ensure that all groups of students and their parents are adequately represented on our committee and share in a variety of roles. If the Title I Schoolwide Plan is not satisfactory, we will submit all parent comments to our administration and process managers. We will make sure that parents feel welcomed, heard, and that their feedback is of the utmost importance to the success of their students and our school.

2: Annual Title I Meeting

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Pinkston Middle School will hold its Annual Title I meeting for parents and families on **Wednesday, August 19, 2020**. During the meeting, our principal, Lindsey Blevins, will present and explain the requirements of Title 1 for schools and the ways in which Pinkston spends Title I monies. She will also inform parents' and families of their rights under the Title I program.

3: Communications

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Pinkston Middle School will make the school parent and family engagement plan available to families and the local community by posting the plan and contact information for Mylet Trotter (parent facilitator) on the district website and adding it to the student handbook.
- Informational packets about the school will be given out at Open House on August 20, 2020, the week before the start of school. For those unable to attend, the packets will be sent home with students. The packets will include the following: opportunities for parent and family engagement, a survey about volunteer interests, a schedule of planned activities during the school year, and options for ongoing communication systems for parents and teacher (daily email, homework hotline, email with teachers, etc.)
- An email with an attached pdf of the parent and family engagement summary will be sent to all parents (with current email addresses) and a link to a Google Form for them to sign stating they received the plan will be sent. Students whose parents do not have current email addresses will be given a paper copy of the plan and signature form to take home and bring back.
- Parent and family engagement meetings will be held at a variety of times. Meetings will be offered online and in-person group formats.

4: School-Parent Compact

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Pinkston Middle School will work with teachers, parents, and students to share the responsibility for improved student academic achievement.
- We will address the importance of regular two-way, meaningful conversation through the following:
 - Open House - **August 19 and 20, 2020**
 - Parent-Teacher Conferences - **October 22, 2020 & February 11, 2021**
 - Progress Reports are sent home with students every 4 1/2 weeks. Report cards are sent home every 9 weeks.
 - Staff is easy to reach by school email or phoning the school offices at **425-1236**.
 - Volunteer opportunities -
 - Beginning of the year help with lockers and directions, 7th Grade American Graffiti Day, 6th Grade CSI Day, 6th and 7th Grade Field Days, Pasta Night, weekly help to teachers, PTO, etc.
 - Parents and families are invited to observe classroom activities at various times throughout the year. They are also welcome to work with administrators and teachers to schedule times if they would like to observe in the classroom.

5: Reservation of Funds

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Parents and family members of children receiving services under Title I will be involved in decisions regarding how reserved funds are allotted for parent and family engagement activities. A meeting must be set, an agenda must be prepared, and an agreement must be made and approved by committee members in order to spend any Title I funds for parent and family engagement activities.
- Pinkston will share the Title I allotment information at the Title I Parent night on **Wednesday, August 19, 2020**, and also in the spring parent meetings when we discuss the school year ahead for possible ideas from our parents.

6: Coordination of Services

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Pinkston Middle School routinely brings in community members to share and visit with students about a variety of issues and skills.
- Pinkston supports the college and career-ready programs at the upper levels by beginning the Strengthsquest program in the 6th grade and continuing to educate students about their strengths during the 7th grade.
- Pinkston also hosts an annual Pasta Night for parents, family, and the community. This event is put on by a collaboration of Pinkston staff, parent volunteers, community members, and students for a wonderful evening in March which includes performances by student band and choir members, a spaghetti dinner prepared and served by Pinkston staff.
- In addition, Pinkston hosts incoming 6th grade and 7th-grade parent and student nights each spring to give information regarding the building and next school year.

- Pinkston partners with community organizations to provide many needs for our students such as: First United Methodist Church: snack packs Literacy Council: additional tutoring for kids Lions Club: glasses for kids Eastside Baptist Church.

7: Building Capacity of Parents

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Per answers from a parent survey, Pinkston will hold an event at the beginning of the school year (**Wednesday, August 19, 2020**) to assist parents family and community members in understanding the following:
 - Google Classroom, Gmail, Etc.
 - AMI work
 - Google Meet and Zoom
 - How to use the Home Access Center
- Per answers from a parent survey, Pinkston will also find avenues (whether face to face, video, etc.) to offer parents education in middle school bullying and dealing with depression in students.
- Throughout the year, parents receive the following reports, along with assistance interpreting the results:
 - ACT Aspire reports - September
 - Beginning of Year (BOY) STAR Reading Reports - October
 - End of Year (EOY) STAR - May
 - Assistance and instruction is given throughout the year to parents and students in the following areas:
 - Arkansas Academic Standards State and local academic assessments including alternate assessments
 - Title I, Part A requirements
 - Strategies parents can use to support their child academically, emotionally, physically, and socially.
 - Partnering with teachers to support their child's academic achievements and incorporating developmentally appropriate learning activities.
 - Use of ADE website and tools for parents [<http://www.arkansased.gov>]
 - Assistance with nutritional meal planning and preparation.
 - Core teachers provide parents with materials and instruction such as strategic literacy questions to ask when reading, helpful websites, links to resources on Google Classroom, etc., to help them assist students at home.
 - Parents and students are provided access to a variety of online learning resources for parents to support the academic success of students at Pinkston.
 - Discovery Kids
 - Explore Learning
 - Edulastic
 - I-Ready Math
 - IXL Literacy
 - Learning Ally
 - Moby Max
 - Scholastic
 - Spelling City

8: Building Capacity of School Staff

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Teachers receive parent engagement professional development as required by the state provided through district PD.
- Teachers are provided parental engagement PD opportunities through Gallup Strengths PD training opportunities.
- Teachers can receive PD through Arkansas IDEAS through the web based modules that support parent engagement.
- Pinkston counselors attend state conferences and meet monthly to develop strategies to engage students and their parents.
- Pinkston engages parents as stakeholders in committees that include: parent engagement, parent/student handbook, School Level Improvement Plan, Parent Teacher Organization.
- Pinkston works with the Parent Teacher Organization (PTO) to plan school events and to organize parent and community support.
- PTO works with Pinkston to organize volunteers throughout the school year to support students and teachers at Open House, start of school activities, organization and reproduction of classroom materials, delivery of student snack packs weekly, assistance with the Nurse's health screenings, Book Fair, American Graffiti Day, Reward Days for students, and Field Days.
- Pinkston provides a parent volunteer form for each student to allow parents to volunteer for a variety of school activities throughout the school year.

9: Building Capacity - Discretionary

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

- Pinkston has developed a Parent Strengths group to allow parents to identify their own strengths and develop an understanding of those strengths, leading into a better understanding of their student's strengths and to assist other parents Literacy teachers, who co-teach, will receive training in strategies to best support the students in their co-taught classes with Dr. Lisa Dieker
- Special Education teachers received APPLE training to assist struggling readers with the needed strategies to close the gaps in reading.
- Pinkston and PTO provided a touring opportunity for parents and students to visit Pinkston prior to the start of the school year after work hours.
- Parent/Teacher conferences are available to parents on scheduled dates from 1:00-7:00 pm twice a year and conferences are made available for parents upon their request anytime throughout the school year. This can be done in person, by phone, or by zoom.
- Pinkston will continue our "Gravy with Grandparents" event in September to bring in our guardians that are raising many of our middle school students and share many of the resources and learning opportunities that Pinkston offers.
- Mountain Home Public Schools has a District Parent Engagement committee that incorporates district, building, community partners, and parents.

STUDENT ACTIVITY CODE OF CONDUCT POLICY

INTRODUCTION For the purpose of providing a safe, drug, alcohol, and tobacco free school environment, this policy provides accountability for appropriate student conduct for those students who are involved in athletics, extracurricular, and co-curricular activities as well as those students who drive to school and attend dances/prom. This policy offers redirection and opportunities for help to those students who violate the Code of Conduct.

Students could have a violation of the Code of Conduct by any of the following but not limited to:

- Positive Random Drug Testing Result
- Positive Drug Test as a result of Reasonable Suspicion
- Arrest
- Inappropriate In-School Conduct
- Self-Report of Violation
- Police Report
- Act of Delinquency
- Other Major Handbook Violations

RANDOM DRUG TESTING PROCEDURE The School Board requires 7th grade middle school students participating in an extracurricular and co-curricular program (i.e. sports, band, choir, FCCLA, FBLA, FFA) will participate in a random drug-testing program, conducted and paid for by the school corporation. Random drug testing will be administered on school grounds once a quarter. Date and time of test will be at the discretion of building administration. The program is designed to create a safe, drug free environment for students and assist them in getting help when needed. No student shall be expelled or suspended from school as a result of any verified “positive” test conducted by the school under this program; however, this program will not affect the policies, practices, or rights of Mountain Home school administrators in dealing with drug or alcohol possession on school grounds. The superintendent will be responsible for developing regulations to implement this random drug testing policy. Parents and/or guardians must alert designated representatives of Mountain Home Schools if a student is taking any sedatives, opiates or sympathomimetic drugs.

SELECTION AND NOTIFICATION PROCEDURE There will be 10 random students selected for each quarters testing. The selection for testing will be done randomly by the chosen agency from the numbers in the pool. Students will be eligible for selection even if they have previously been selected.

SPECIMEN COLLECTION PROCEDURE The Administrator shall locate participants for testing and escort them to the collection site.

At the collection site each participant will be asked to complete a pre-testing form, which will include procedures that will be followed during the collection process.

Each student will remain under school supervision until he/she has produced an adequate specimen. If a student cannot produce a specimen, water will be provided and the student will be given two (2) hours in which to give a specimen.

All specimens must register between 92.0 and 99.8 degrees Fahrenheit to be valid. Any student attempting to use urine other than their own or in any way attempting to alter the outcome of the test will face disciplinary action including possible suspension and/or expulsion from school. That student would also face a violation and the test would be considered positive.

Students refusing to test will result in the student being treated as if he/she had a positive test.

A student who is taking any prescription or over the counter medication which may contribute to a positive drug test shall inform the collector or designee of this fact at the time that the specimen is requested. This information may require confirmation from the parent/guardian or a physician if requested by the administration.

Parents and/or guardians must alert designated representatives of Mountain Home Schools if a student is taking any sedatives, opiates or sympathomimetic drugs.

The student will be released to return to class immediately after a specimen has been taken.

TEST FLOW CHART

*Steps contingent as to who is conducting the testing:

1. Student names are entered into the data pool by ID number.
2. The testing numbers are selected by the testing agency.
3. An administrator or designee will escort students to the testing site for specimen collection by the testing agency.

4. The testing agency will follow the chain of custody and test the samples.
5. The testing agency will notify the school administrator of the results.
6. The school administrator will notify parents and the student testing positive and set up a meeting with the parents and the student to explain the consequences of the positive test.

REASONABLE SUSPICION DRUG TEST Students may be required to submit to drug testing or a Breathalyzer test when reasonable suspicion exists. Mountain Home Schools reserves the right to test any student who, at the time, exhibits cause for reasonable suspicion of drug or alcohol usage. Reasonable suspicion may arise from the following supportive indicators: (1) a student's behavior in conjunction with physical appearance and/or odor, (2) the student possesses drug paraphernalia, alcohol, marijuana, or any controlled substance, and (3) information communicated to an administrator by a teacher, staff member, parent, other adult, or a student indicating a student is using, possessing, or under the influence of alcohol, marijuana, or any other controlled substance. (Any such report will be investigated by the administration and will be substantiated by other indicators, if deemed necessary.) If a student tests positive as a result of being tested for reasonable suspicion, the student will be subjected to school rules as outlined in the Student/Parent Handbook. This could result in suspension and expulsion from school and possible arrest.

Other than Random Drug Testing and Reasonable Suspicion Violation, a student could also violate this Code of Conduct by:

- Arrest
- Inappropriate In-School Conduct
- Self-Report of Violation
- Police Report
- Act of Delinquency
- Other Major Handbook Violations

*If a student violates the code of conduct by creating a disruption at school or any other violation of the code of conduct not previously discussed in this policy, the principal has the discretion to investigate and determine if a violation has occurred and then to apply appropriate consequences.

**This Code of Conduct is in effect 365 days a year.

CONSEQUENCES FOR VIOLATIONS *Mirror policy for any student who is found to have a violation that is not found through a random drug test.

First Violation The student shall be put on suspension from all extracurricular activities for 365 days (one calendar year) from the day that the violation is verified. The student may resume activities from the date a positive test is verified (or 2 weeks if a student or the student's parents or guardians self report the violation to the Mountain Home School administrator, coach or sponsor prior to the independent verification of a violation) if the following conditions are met:

1. Counseling Program. The student must agree to an appropriate program. The program must have approval by the Mountain Home School administration and will include a recommendation for parent or guardian participation. The program will be provided by the Mountain Home School-based Mental Health program. Failure to complete the program will result in the student's original suspension of 365 days being enforced.
2. Drug Free. The student must supply the school with a negative test at the cost of the student and/or his/her parents or guardians. The follow-up test must be taken at the school. The results of the test will be sent directly to the parent/guardians of the student.
3. Administrative Drug Test. The student agrees to be tested once eligibility has been reinstated (steps 1 and 2 completed). The test will take place at the discretion of the administration. This might require the student to be included in the remainder of the drug tests. The cost of the test is the responsibility of his/her parents or guardians. If the student tests positive during this test, it will be treated as a second violation and the student will be excluded from all extracurricular and co-curricular activities and/or driving privileges for 365 days from the verification of the second positive test.

*If the student cannot complete the Counseling Program requirement within the 4 weeks (2 weeks if self-reported), the student could be allowed to resume all activities if the student is involved in the counseling program process (written verification of completion) and the student has produced a negative drug specimen. If the student is allowed to return to activities under these conditions but then fails to complete the counseling program, the original suspension will occur for the remainder of the 365 days. The administrator will make this decision.

Second Violation The student shall be suspended from all extracurricular activities and/or driving privileges for 365 days (one calendar year) from the day the second violation is verified. The student may resume activities and/or driving after 365 days and only if the following conditions are met:

1. Counseling Program. The student must agree to an appropriate program. The program will be provided by Mountain Home School-based Mental Health and will include a parent or guardian participation. Failure to

complete the program will result in the student's original suspension of 365 days being enforced.

2. *Drug Free.* The student must supply the school with a negative test at the cost of the student and/or his/her parents or guardians. The follow-up test must be taken at school. The results of the test will be sent directly to the parents/guardians of the student.
3. *Administrative Drug Test.* The student agrees to be tested once eligibility has been reinstated (steps 1 and 2 completed). The test will take place 365 days following reinstatement. The date of the test will be at the discretion of the administration. The cost of the test is the responsibility of the student and/or his parents or guardians. If the student tests positive during this test, it will be treated as a third violation and the student will be excluded from all extracurricular and co-curricular activities and/or driving privileges for the remainder of the student's career.

During the suspension, as long as the student is working to complete the conditions set forth to re-establish eligibility, the individual may continue to be a part of practices and/or meetings, but will not be allowed to participate as an active participant in any games, contests, performances or school activities. The coach, teacher or club sponsor may require the student to perform duties at games, contests or performances other than active participation in the event.

Third Violation The student shall be excluded from athletics, extracurricular and co-curricular activities and attending dances for the remainder of the student's Pinkston career.

SELF-REPORTING Students will be able to self-report any violation to a Mountain Home Schools administrator, coach or sponsor prior to the independent verification of a violation and within 48 hours of the violation. Students will not be able to self-report once they have been notified of their selection to be tested through the random drug-testing program. Students who self-report may resume activities two weeks from the date of confirmation if requirements (stated above) are met.

No student will have the opportunity to exercise the self-reporting option more than once during attendance at Mountain Home Schools.

ALCOHOL At the discretion of administrators, all students attending school functions may be required to submit to a Breathalyzer test as a condition of admittance. Breathalyzers may also be used in the case of reasonable suspicion of alcohol use.

Any open container brought to class during the school day must be clear. Open containers are subject to testing with reasonable suspicion. Open containers are not permitted at extracurricular events.

DEFINITIONS

Alcoholic Beverages – For the purpose of this policy, an alcoholic beverage would include beer, wine, distilled liquors and any other liquid containing alcohol. It could also include the misuse of cough syrup and/or mouthwash containing alcohol.

Co-Curricular Activities – School activities outside of the formal curriculum that are an extension of a curricular area.

Drugs – For the purpose of this policy, a drug includes, but is not limited to, marijuana (THC), cocaine, methamphetamines, amphetamines, barbiturates, benzodiazepines, opiates, phencyclidine (PCP), alcohol, anabolic steroids, nicotine, look alike substances such as Spice or K2, or any other substance which is defined as a controlled substance by Arkansas law.

Extracurricular Activity – Any activity outside of the regular school day in which a student actively and voluntarily participates.

Student Pool – Includes any 7th grade student who is a member of a school sponsored athletic team, any 7th grade student who is a member of a school club or organization, any 7th grade student who participates in a co-curricular activity, any student who wishes to attend a school dance, and any student whose parents agree for the student to be a part of the student pool.

Verification – Self-admitted involvement by the student, witnessed student involvement by a coach or any Mountain Home Schools staff member, parent admission of their student's violation of the code of conduct, and/or verification by an official police agency or probation.

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