



# Concurrent Student Enrollment Form

DATE: \_\_\_\_\_ SEMESTER: Fall Spring Summer YEAR: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

Northark ID OR SOCIAL SECURITY NUMBER: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ GRADE LEVEL: \_\_\_\_\_

**This section is to be completed with the assistance of your high school/home school counselor prior to submission.**

**College Credit** will be awarded for **all** courses taken at Northark. Northark **does not** award high school credit. It is the responsibility of the concurrently enrolled student to discuss the option for high school credit with the high school counselor.

**Qualifying Test Scores:** To be eligible to enroll in general education/transfer courses for college credit, a concurrent student must achieve the following minimum ACT or Accuplacer scores based on 12<sup>th</sup> grade norms.

Course	ACT	Accuplacer
ENGL 1013 English Composition	English 19 <b>AND</b> Reading 19	Sentence Skills 83 <b>AND</b> Reading 79
MAT 1223 College Algebra	Math 21 <b>AND</b> Reading 19	College Level Math 42 <b>AND</b> Reading 79
MAT 1223 College Algebra (5 days a week)	Math 19 <b>AND</b> Reading 19	Elementary Algebra 77 or higher <b>AND</b> Reading 79
All other General Education Courses	Reading 19	Reading 79

### REQUESTED COURSES

Course ID or Title	Days/Times or Online	Course ID (Office Use Only)
<i>Ex: SPCH 2303 Public Speaking</i>	<i>Online</i>	<i>SPCH 2303 01</i>

### High School or Home School Counselor/Principal Approval Section:

I, \_\_\_\_\_ (Print Name), have reviewed and authorize the above course(s) and recommend the student enroll in them without reservation. Additionally, I confirm that the student has the appropriate prerequisites and placement scores.

PRINCIPAL/COUNSELOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### MUST BE COMPLETED BY STUDENT AND PARENT:

List the name(s) of any individual(s) to which you authorize the release of educational information:

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Name: \_\_\_\_\_ Relationship \_\_\_\_\_

This release is valid for the duration of my enrollment at Northark as a concurrent student. The release is no longer valid once I am no longer enrolled at Northark or graduate from high school. I approve the release of grades and enrollment information from Northark Registrar's Office to all above parties and high school officials. I understand that financial aid is not available and I am responsible for payment. I agree to all Northark policies concerning concurrent enrollment and understand that they may be found at [www.northark.edu/admissions/high-school-students/concurrent-credit](http://www.northark.edu/admissions/high-school-students/concurrent-credit)

\_\_\_\_\_  
Student's signature and date required  
Student – Please sign both front & back of this form.

\_\_\_\_\_  
If under 18 Parent/Guardian signature required and date  
Parent/Guardian – please sign both front & back of this form.



## Concurrent Student Enrollment Form

### MEMORANDUM OF UNDERSTANDING

Dear Student and Parents:

To participate in the Concurrent Enrollment Program (CEP) at North Arkansas College, please review the regulations, and have your parent/guardian sign and date this form. For additional details about the program, you may review the Concurrent Student Handbook at [www.northark.edu/admissions/high-school-students/concurrent-credit](http://www.northark.edu/admissions/high-school-students/concurrent-credit). You may also contact us with questions at 870-391-3100.

- I understand I must submit my application for admissions and meet admission requirements by the date established by North Arkansas College. If I do not, I may not be eligible to participate.
- I understand that I must comply with the North Arkansas College Code of Conduct or I may be dismissed from the program permanently. Dismissal from the program may result in a failing grade.
- I understand that, if I choose to enroll in courses, I will earn college credits that will become part of my permanent academic record.
- I understand that concurrent high schools students are not eligible to enroll in developmental courses in reading, mathematics and English.
- I understand that the GPA I earn in my college courses may affect my high school GPA, and may affect my future college admission and federal aid.
- I understand I must maintain a cumulative 2.00 GPA each semester of Northark enrollment or I will be placed on probation. To learn more about these requirements visit the Concurrent Student Handbook.
- I understand that enrolling in college courses will incur tuition and fees that are the responsibility of the student and must be paid by the published deadline and do not qualify for financial aid.
- I understand that I will receive electronic bills and can access my bill via the Connect tab on the Northark Portal.
- I agree to check my Northark Portal account regularly.
- I understand that a copy of my acceptance letter and student ID will be sent to the mailing address listed on my application.
- I have been provided an academic calendar with important semester dates and deadlines. The calendar may be viewed online at [www.northark.edu/academics/academic-calendar.index](http://www.northark.edu/academics/academic-calendar.index)
- I understand that after taking CEP classes, if I have a break in enrollment terms (fall/spring), I must complete the application process for the CEP before I will be able to enroll again.
- I understand that I may enroll in a maximum of 9 hours of concurrent courses per semester exclusive of courses taken at the high campus or secondary center during regular school hours.
- I understand only students who are qualified and enrolled in a college concurrent course may attend the course; high school students may not attend the concurrent course to receive only high school credit.
- I understand that to be enrolled I must complete the Online Application, have qualifying test scores on file at Northark, and my Concurrent Enrollment Form completed, signed, and returned to Northark Outreach Department
- I understand I will be classified as a non-degree seeking student while taking concurrent courses.
- I understand that should I drop a course I will be required to complete the withdrawal process through the Registrar's Office.
- I acknowledge that I have received access to an online Concurrent Student Handbook outlining student and parent rights and responsibilities as a Northark concurrent enrollment student.

\_\_\_\_\_  
Student's Legal Name (print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Name (print)

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date