

Constitution and By-Laws
“Le club de français”
Mountain Home High School Career Academies

ARTICLE 1: NAME

The name of this organization shall be “Le club de français.”

ARTICLE II: STATEMENT OF INTENT

The purpose of this organization shall be to give the students at Mountain Home High School the opportunity to practice and to expand their knowledge of the French language and francophone culture and to increase the cultural awareness among the school community by sponsoring activities which promote understanding and goodwill with emphasis on the French language and culture.

ARTICLE III: MEMBERSHIP

Any student who is currently enrolled in French or has completed at least two years of a French class with a C or better per semester shall be eligible for membership. The club sponsor has the right to dismiss a member without refund of club dues if that member fails to adhere the school discipline policy.

ARTICLE IV: OFFICERS AND FACULTY ADVISOR (SPONSOR)

Section 1

The faculty advisor/sponsor of this organization shall be the MHHS French teacher.

Section 2

The officers of this organization shall be:

- a. The president
- b. The vice-president
- c. The secretary
- d. The reporter/photographer

Section 3

The officers shall be elected by vote to serve for one year or until the successors are elected. Their term of office shall begin at the close of the annual meeting at which they are elected. Any officer desiring to resign from the office shall notify the sponsor in writing for approval of resignation. Officers must be enrolled in a French class or have completed two years of French with a grade of “C” or better each semester.

Section 4

Students running for president must fulfill all of the above requirements and those below:

- a. You must present your ideas on how to run Le club de français for the year with a very detailed plan of well-organized activities including: place, date, responsibilities, community and school service, and cultural outings.**
- b. The above plan must be presented to the sponsor first and then to the entire French Club at the appointed election meeting.**

Section 5

The duties of the president shall be the following:

- a. To preside at all meetings of the Club and lead the meetings. He/she will keep members on the subject and the discussion within the time limit.**
- b. To represent the Club at special school events and before out-of-school organizations.**
- c. To coordinate club activities by keeping in touch with the other officers, the members, and the sponsor.**
- d. To keep club work moving in a satisfactory manner by following up on progress being made on all activities.**
- e. To call special meetings as needed.**

Section 6

The duties of vice-president shall be as follows:

- a. To attend all meetings.**
- b. To assist the president in the discharge of his/her duties.**
- c. To preside at meetings in the absence of the president.**
- d. To be prepared to assume the duties and responsibilities of the president should the need arise.**

Section 7

The duties of the secretary shall be as follows:

- a. To attend all meetings.**
- b. To have the agenda ready for each meeting and a copy of this agenda in the club folder.**
- c. To take notes of each meeting and to keep a copy of these in the club folder.**
- d. To attend to official correspondence.**
- e. To post meeting notices.**
- f. To count votes when taken.**

Section 8

The duties of the recorder/photographer shall be as follows:

- a. To prepare club records.
- b. To keep accurate membership roll.
- c. To keep copies of the Constitution and Bylaws in the French Club folder.
- d. To post special events.
- e. To handle advertising within the school and outside.
- f. To take photographs of French Club members and events.
- g. To complete scrapbook pages for the year of service to be completed by the end of the school year.

ARTICLE V: CLUB DUES

The amount of the dues and the due date for payment shall be decided by the officers' majority vote at the beginning of each school year.

ARTICLE VI: MEETINGS

Section 1

Regular meetings shall be held approximately each month with an appointed place and time set by the school authorities and/or sponsor.

Section 2

Special meetings shall be held in the event that special business needs to be discussed by the club before the next regular meeting.

Section 3

The order of business shall be as follows:

- a. The president shall call the meeting to order.
- b. Roll shall be taken.
- c. Club shall attend to the agenda.
- d. Meeting shall adjourn but not before the dismissal bell during regular club meetings.

Section 4

Members may attend the French Club yearly trip if they meet the following requirements:

- 1. Maintain a C or better in French class during grade reporting times**
- 2. Maintain good school citizenship with no discipline problems**
- 3. Complete five or more French Club service hours**
- 4. Attend club meetings only missing meetings due to a justifiable cause as determined by the club sponsor**