

KING DERMATOLOGY PATIENT PORTAL

Patient Guide to Patient Portal

1. Type in the URL address **kingderm.ema.md** into a Mozilla Firefox browser and hit enter. DO NOT type www or https in front of the URL. If you do not currently have Mozilla on your computer, you can download it by going to **google.com** and search for **Mozilla Firefox** free download. DO NOT use any other browser.

2. Login with the username and password listed below:

Username:

Password:

- **Passwords can be changed by the patient by selecting RESET PASSWORD located at the top of the screen once you have logged into your portal.**
- This will bring you to a page where you are able to view and edit or add information prior to your appointment. You will see a list of tabs on the left side of the page.
- The **Contact Information** and **Insurance** tabs are for you to review and verify the information. You may contact our office directly to make any changes @870-425-5464.
- The **Pharmacy** tab allows you to enter your pharmacy information so that your prescriptions can be sent electronically.
 1. Click on the Add Sure scripts Pharmacy Tab
 2. Enter the pharmacy name, city, and state. Pharmacies must be a Sure script pharmacy to be located.
 3. Once you have located the correct pharmacy, click on the pharmacy name in blue.
 4. Verify the name, address and phone number of the pharmacy then click on the “next button”. If you have selected the wrong pharmacy click on the remove button and start your search over.
- The **Past Medical History** tab allows you to enter your medical history and surgical history.
 1. Click on the box next to the medical condition that applies to you and a check mark will appear. You can select multiple or if you do not see your condition listed click in the box next to “other” and type the condition in the box.
 2. To remove any incorrect selections click on the box again and the check mark will disappear.
 3. Scroll down to enter your surgery history the same way.
 4. If you do not have any medical conditions and or previous surgeries click the box next to none.
 5. Once you have finished scroll to the bottom of the screen and select “Save and Continue”.

- The **Skin Disease History** allows you to enter any previous skin problems.
 1. Click on the box next to the condition that applies to you. If you do not see your condition listed click the “other” box and type your condition in.
 2. If you have no previous skin problems select none.
 3. Scroll down to answer more questions regarding your skin cancer history.
 4. Once you are finished scroll to the bottom of the screen and select “Save and Continue”.

- The **Medications** tab allows you to enter all of your current medications. Most over-the-counter medications should populate as well.
 1. Click on the blank field next to drug name and start typing. Medications will auto-populate for you. Click on the correct medication and a box will appear to the right. Enter the correct dose of the medication by clicking on the medication name/dose in blue. If you are unsure of the dose select the text “add with unspecified dispensable”.
 2. If you cannot find the correct medication, you can always click in the box next to “other” and type in your medication.
 3. If you are not currently taking any medications, click on the “mark no medications” tab at the top of the page.
 4. If you have selected a medication in error, simply click on the blue delete button to the right of the medication you want to delete.
 5. You may add additional information into the blank fields next to each medication.
 6. Once you are finished, scroll to the bottom of the screen and select “Save and Continue”.

- The **Allergies** tab allows you to enter any known drug allergies.
 1. Click on the blank field next to allergy and start typing. Allergens will auto-populate and simply click on the appropriate one. You will then see your allergy listed below.
 2. The “other” box can be used to type in any allergy that you cannot find.
 3. If you have no known drug allergies, click on the “mark no known allergies” tab at the top of the page.
 4. You may select the type of reaction you experienced with that allergy.
 5. If an allergy is selected in error click on the blue delete button to right of the allergy you wish to delete.
 6. Once you are finished, scroll to the bottom of the screen and select “Save and Continue”.

- The **Social History** tab allows you to document drug, alcohol and smoking history.

1. Click on the box that applies to you. If none apply, select none.
 2. Scroll down to select your smoking status. Click on the box under “smoking status” and a drop down box will appear. Click on the statement that applies to you
 3. Once you are finished, scroll to the bottom of the screen and select “Save and Continue”.
- The **Problem List** tab allows you to view any condition your doctor has diagnosed you as having and the date you were given that diagnosis. You are not allowed to change any information in this tab.
 - The **Test and Results** tab allows you to view any test or lab that was performed or ordered for you. You can also see the results of those tests or labs if they have come back. For example, all biopsies and blood work should be here for you to view. You are not able to change any information in this tab.