

AR  
MOUNTAIN HOME KINDERGARTEN (Mountain Home School District)  
1310 POST OAK ROAD  
MOUNTAIN HOME AR 72653  
870-425-1256

**School Parent Involvement Policy**

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*  
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

**District**  
Mountain Home

**School Improvement Status**  
Needs Improvement

**Grade Levels**  
Kindergarten

**Parent Involvement Coordinator**  
Jeri Thomas

**Are you Title I Schoolwide?**

- Yes
- No
- N/A

**Percent of free and reduced lunch**  
57%

**Parent Involvement Committee Members**  
*(Select "Repeat" to open more entry fields to add additional team members)*

**Enter committee members**

**First Name**  
Jeri

**Last Name**  
Thomas

**Position**  
Media Specialist

**Enter committee members**

**First Name**  
Vanessa

**Last Name**  
Thomas Jones

**Position**  
Kindergarten Principal

**Enter committee members**

**First Name**  
Christy

**Last Name**  
Curtis

**Position**  
Teacher/ACSIP Chair

---

**Enter committee members****First Name**

Heather

**Last Name**

Halstead

**Position**

Volunteer Coordinator

---

**Enter committee members****First Name**

Shaunda

**Last Name**

Goodwin

**Position**

Volunteer

---

**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

- The school/teacher will distribute a monthly/weekly newsletter to parents that includes school news, and upcoming school activities.
- The school will create a Web site to house classroom Web sites for each teacher. Homework assignments, daily schedules and/or pertinent classroom information will be available on classroom Web sites. Parents may use e-mail to communicate with members of the school staff.
- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school will provide to parents reports/report cards every 9 weeks with information regarding their child's academic progress.
- The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about any parent nights or meetings.
- The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

---

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

- The school will hold an orientation for parents at the beginning of the school year to inform them about the school's rules and procedures.
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
  - Mentor
  - Special parent lunches
  - Book fair helpers
  - Field trip volunteers
  - Orientation presentations
  - Red Ribbon week
  - Reading buddy

---

**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

1. An invitation to volunteer will be extended to parents when they register their child for school.
2. Parents will be surveyed regarding their abilities and interests as volunteers.
3. All volunteers must attend an orientation session in order to volunteer.
4. This training will provide volunteers time to learn how to operate copiers, laminators, etc. in the building as well as any other duties that the teachers may need assistance with.
5. STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home

parental instruction approved by the Department of Education.

6. STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

---

#### **4. How will your school work with parents to create a School-Parent-Compact?**

- Students, teachers and parents will develop a student-teacher-parent compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the states high academic standards. All stakeholders will sign the compact.

---

#### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.
- STATE REQUIREMENT - To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Head Start Program, Home Instruction Programs for Preschool Youngsters, and state-run pre school programs.

---

#### **6. How will your school provide resources for parents?**

- Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.
- STATE REQUIREMENT - The school will distributed Informational packets each year that includes a copy of the schools parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their childs education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail).
- STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- STATE REQUIREMENT - Include in the schools policy handbook the schools process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- STATE REQUIREMENT - The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

---

#### **7. How will your school engage parents in the evaluation of your parental involvement efforts?**

- The school will engage parents in the annual evaluation of the Title I, Part A Programs parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the schools efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

---

#### **8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.
- STATE REQUIREMENT - Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

---

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

We will have our Title 1 Information Night on Thursday November 10, 2016.

---

*\*After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.*