



LEMAC REALTY

2016 Expo and BBQ Contest Regulations & Guidelines

1. Booth Fees for the Expo:
 - 10'x10' Booth Space for a charge of \$100 (amount increases per 10'x10')
 - Free entry for BBQ Contest if choose to do so
2. Booth Fee for BBQ Contest:
 - 10'x10' Booth Space for \$50 Saturday only
 - Can not sell any products with this option
 - Must provide 100 samples to taste testers (limited amount)
3. To be considered for the Expo each vendor must submit a completed application with payment, received no later than April 9th. Applications received after this date cannot be guaranteed a booth space. Each vendor must give a complete description of items to be displayed or sold. Please indicate if electricity is needed and if so, what amperage is needed. It is important that we know the amps needed so we can insure that there is adequate power for you and the other vendors.
4. Vendors **may not** request specific booth spaces. The Committee reserves the right to make booth space changes at any time, as it deems necessary. Vendors may not sublet booth space.
5. **No Refunds will be given. There are no refunds for inclement weather.**
6. Vendor acceptance is based on the understanding that the vendor will sell only those items listed on their application. Additional items may not be sold without written consent from the Committee.
7. The following items **CANNOT BE SOLD OR DISTRIBUTED:** Any weapons (toys or real), alcohol, or tobacco products. This list is not all-inclusive. The Committee reserves the

- right to amend this list at any time. If the Committee informs a vendor that a particular item cannot be sold, the item must be removed from the premises immediately.
8. Vendors must provide their own tables, chairs, canopies, tents, hoses, signage, extension cords, and anything else needed to run their booth.
 9. All booths for vendors must be set-up no later than 11 am on Saturday April 23rd and tore down after 5 pm on Sunday April 24th.
 10. BBQ Vendors must be prepared to serve samples by 1:00pm till 3:00pm with winners being announced at 2:30 pm on April 23rd.
 11. Vendors will be allowed to bring their vehicles to a location near the vendor area for set up and take down. However, vendors will be required to park all their motorized vehicles away from this area during Expo operation. Further vendors will not operate any motorized vehicles on Expo grounds during the Expo hours without direct approval from the Vendor Coordinator or Event Coordinator.
 12. Each vendor is responsible for dismantling and cleaning their booth area, and disposing of all trash properly after the Expo.
 13. The Expo Committee, Expo sponsors: ASUMH and the City of Mountain Home as well as any future sponsors are not responsible for any accidents, damages, or theft taking place on the Expo grounds.
 14. If a vendor fails to comply with any of these guidelines, they may be dismissed from the Expo and future events.
 15. All vendors will be subject to approval through Bassmaster as to not have any conflict. Vendors will be notified as soon as application is received for approval.

If you have questions concerning the above regulations and guidelines, please contact:

Adrienne Blackwell, Vendor Coordinator
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