

# BUS SAFETY AND DISCIPLINE

## SAFETY TIPS FOR SCHOOL BUS RIDERS

1. ALWAYS remain seated while the bus is in motion.
2. ALWAYS watch your step and utilize the handrail when loading and unloading
3. ALWAYS wait for the driver to motion you across the roadways provided you must cross the roadway. ALWAYS cross in front of the bus
4. ALWAYS watch for the snagging of drawstrings and straps on book bags as you unload from the bus.
5. ALWAYS be aware of the danger zone (The area 10 feet all of the way around the bus). Take 10 giant steps away from the bus. DO NOT proceed back to the bus unless the driver has given you permission & is aware that you are doing so.
6. ALWAYS keep the aisle of the bus clear of your feet, books, lunch box, & book bag.
7. ALWAYS get on and off the bus in a single file. NO pushing or horseplay.
8. NEVER put your head, arms or ANYTHING out of the window.
9. NEVER throw things inside or outside the bus.
10. ALWAYS obey the school bus driver.
11. NEVER walk behind or along the side of the bus.
12. If you drop something near the bus, TELL THE DRIVER. NEVER try to pick it up because the driver may not be able to see you. NEVER crawl under a bus!
13. ALWAYS face forward when riding the bus.

14. When talking, TALK IN A SOFT TONE OF VOICE. Always be aware of the noise level.

## BUS DISCIPLINE

All Offenses will be handled through the recommended school discipline policies with the exception of the following occurring on school buses. Any student suspended from riding a bus is suspended from ALL district buses with the exception of special school related activities.

### **EXAMPLES OF OFFENSES AND ACTIONS TO BE TAKEN ARE:**

#### LEVEL 1 ( Minor Offenses)

Noisy or annoying behavior	Failure to comply	Improper boarding/departing
Out of seat or out in aisle	Chewing gum	Unauthorized transportation
Turned around in seat	Eating or Drinking	Bringing objectionable objects
Rudeness, improper language	No bus pass	Horse-play, light pushing
Throwing Objects	Littering	Any body part out of bus window

ACTIONS: 1st Offense - warning  
2nd Offense - 1 day bus suspension  
3rd Offense - 1 to 10 day bus suspension  
4th Offense - Administrative Discretion

#### LEVEL 2 (Serious Offenses that directly affect others)

Rough Play	Spitting	Bringing dangerous objects
Fighting	Profanity	Theft or dishonesty
Getting on any bus when riding privilege has been suspended		
Damage to property	Defiance	Refusal to obey driver

ACTIONS: 1st Offense - 1 day bus suspension  
2nd Offense - 1 to 10 day bus suspension  
3rd Offense - 1 to 3 day school suspension  
4th Offense - Administrative Discretion

#### LEVEL 3 (Severe Offense)

Public Indecency	Sexual Harassment
Drugs, Alcohol, tobacco	Possession of weapon

Level 3 offenses are ZERO tolerance items, which could result in 1 to 3 day school suspension combined with bus suspension for the remainder of the school year

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