

**LIBRARY MEDIA CENTER GUIDELINES**  
**FOR**  
**ARKANSAS SCHOOLS**



**SIXTH GRADE**

- Can identify the parts of a book; bibliography and footnotes
- Can locate and use periodicals, newspapers, and magazines
- Can use an almanac to locate statistical information
- Can use cross references to locate additional information on a topic
- Can use the yellow pages in a telephone directory to locate an address for a specific service
- Can use an appropriate bibliographic format to cite an information source
- Can demonstrate operation of available audio-visual equipment
- Can operate a computer to run education software
- Can use the electronic catalog, CD-ROM databases, interlibrary loan and personal interview to prepare a research paper

**SEVENTH GRADE**

- Can locate geographical information in atlas, geographical dictionaries, encyclopedia, etc.
- Can use a news digest or newspaper index to locate information
- Can recognize propaganda techniques
- Can recognize words and phrases that occur in daily life situations and interpret their literal meanings
- Can identify key words in a statement
- Can use biographical dictionaries
- Can use an alphabetical order to organize a bibliography
- Can use computers to search for information
- Can use specialized encyclopedias
- Can use a copy machine
- Can use a card catalog independently to select and locate resources
- Can use audiovisual aides in a presentation