

**RESOLUTION 12-05**

**A RESOLUTION TO ADOPT A POLICY COVERING THE USE OF CITY ASSETS FOR THE CITY OF LAKEVIEW, BAXTER COUNTY, ARKANSAS.**

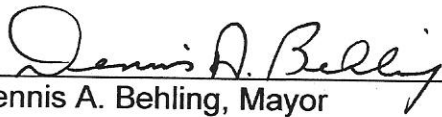
**WHEREAS**, the City of Lakeview acknowledges that city assets are in fact public property; and

**WHEREAS**, certain assets should be accessible for use by the public;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Lakeview that the policy covering Use of City Assets, a copy of which is herewith attached, is the current policy of the City,

**BE IT FURTHER RESOLVED** that this policy may be changed by further resolution or by approved motion of the Council as may be warranted by the circumstances and/or law.

**PASSED, ADOPTED AND APPROVED** this 16<sup>th</sup> day of October, 2012 by the Lakeview City Council.

  
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Dennis A. Behling, Mayor

ATTEST

  
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Rebecca Barton, Recorder/Treasurer

**LAKEVIEW ADMINISTRATIVE  
Policies and Procedures**

<b>Subject: City Assets, Use of</b>	<b>Policy Number: A1205</b>
<b>Issue Date: October 16, 2012</b>	<b>Revision Date:</b>
<b>Approval Authority Title &amp; Signature: Council Resolution 12-05</b>	

**Introduction**

The City of Lakeview acknowledges that city assets are in fact public property having been purchased over the years with public funds. Therefore, certain assets such as folding tables, folding chairs, etc. should be accessible for use by the public. This policy is adopted to define parameters under which such assets may be removed from City premises.

**Policy**

1. Use of folding tables, folding chairs or any other asset is restricted to residents of the City of Lakeview, and said asset shall not be removed from the corporate limits of the City unless such removal is approved by action of the City Council.
2. Person(s) requesting use of city assets are responsible for removal and return of such assets as authorized to use. They will also be required to complete a form indicating items taken, their intended use and estimated date of return.
3. While off premises, individual(s) requesting usage is/are responsible for any damage done to assets while in their possession. User will be responsible for any costs incurred by the City to repair and/or replace damaged assets.
4. In like manner, while off premises, individuals(s) requesting usage shall bear all liability for any injury which could result from the use of said assets. The City of Lakeview shall be held harmless by allowing the outside usage of any and all assets of the City.
5. The use of any assets such as trucks, backhoe, trailers, etc. shall be prohibited.